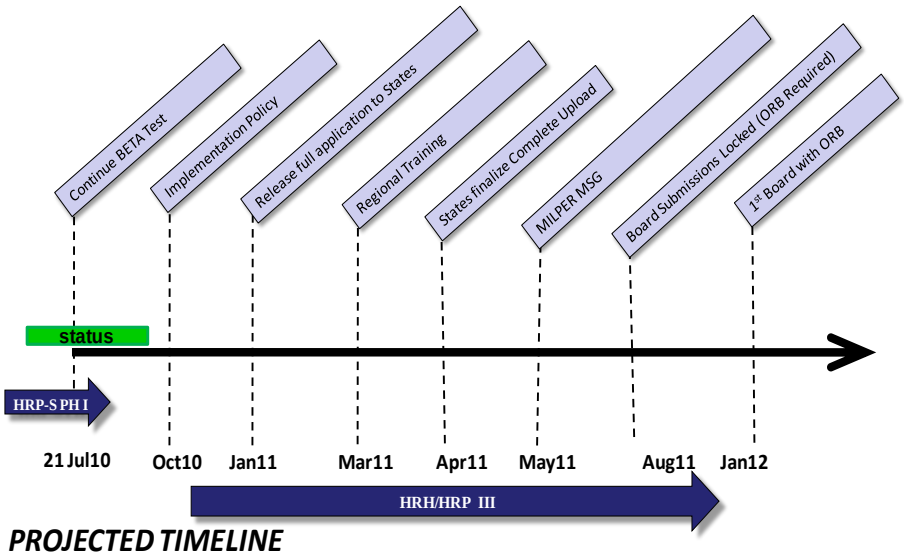
ANNEX A
Fielding Plan

1. Access**.** States and Territories can request access to the Record Brief application on 1 January 2011. Users who have previously requested access and are in the User Management Queue will be authorized access according to specifications outlined in Annex C: User Roles and Permissions by Domain Mangers.

2. Transition. States and Territories will use the following timeline for transition to the Record Brief application.

Date	Population	Task
1 January 2011	New Accession/New Gains	Use Record Brief
1 January 2011	New Appointments	Use Record Brief
1 October 2011	MAJ-LTC AMEDD	Submit Officer Record Brief
15 April 2012	MAJ-LTC AMEDD	Approximate convene date for Board
30 September 2012	All Officers and Enlisted	All records validated in Record Brief

3. FY12 Boards. States and Territories will complete a Record Brief for any type of board action on all Officers or Enlisted Soldiers starting with the FY12 MAJ – LTC AMEDD Board Record Brief submission.

4. All Other Records. States and Territories are encouraged to utilize Board Review and Birth Month Review to transition to the Record Brief application.

5. Quality Control. Complete quality control for all Officer and Enlisted records by 30 September 2012.