



NATIONAL GUARD BUREAU

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ARNG-HRP

MEMORANDUM FOR Military Personnel Management Officers of All States, Puerto Rico, Guam, the U.S. Virgin Islands, and the District of Columbia

SUBJECT: Data Quality Improvement Program (1 April - 30 June 2014)

1. References. PPOM ARNG-HRZ G1 Policy Memo #11-052, Data Standards, Quality and System Development, dated 26 July 2011.

2. Purpose. To announce the fourth Data Quality Challenge initiative of the Data Quality Improvement Program for improving the human resources operational environment through high quality information and the smooth migration of the Army National Guard (ARNG) to the Integrated Personnel and Pay System – Army (IPPS-A) solution.

3. Scope. The Data Governance Working Group identified five new areas to target for this Quarter's Challenge, 1 April - 30 June 2014:

a. Name Discrepancies - checks syntax of Soldier Name (i.e. no more than one space, no numbers or characters, use of no middle name (NMN) or the use of dashes)

b. Award Discrepancies - valid Award Codes or Number of Awards or valid award date (no future or null values allowed)

c. Soldiers in Invalid Positions – Soldiers that are currently assigned to a UPC/Para/Lin that is no longer valid in the Authorization table

d. SFPA FLAG/APFT Code Discrepancies – Soldiers that have a discrepancy between their Suspension of Favorable Personnel Actions (SFPA) data and their Army Physical Fitness Test (APFT) results

e. Assignment History UPC Discrepancies – checks syntax ensuring UIC meets 5 characters Alpha/Numeric only

4. The error resolution steps are included in the Data Quality Error Resolution document that can be found within the document library at <https://gkoportal.ng.mil/arng/G1/D04/B03/SS/SitePages/Home.aspx>.

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5. Data Quality Index (DQI) Metrics. The EOM March 2014 data will be used to establish the baseline for calculating the monthly and cumulative reporting date metrics. Metric results/performance can be viewed within DPRO by clicking on the Indexes link on the ribbon bar then clicking Data Quality Index. Individual metrics can also be viewed using the basic Dashboard tool and then the "Create Your Product" button.

6. Data Quality Improvement Program Success. Over the past twelve months, the DQI errors have been reduced from 42504 to 10091, a 76% reduction. Please refer to the updated "Data FAQ" on DQI in the DPRO help section for details.

7. Recognition. The top performing States/Territories that reduce the five data metrics for this Quarter will be recognized for their achievements based on the calculated metrics. The State/Territory that has the highest overall improvement rate will also be recognized.

8. The point of contact for this memorandum is LTC Larry Dismore, Systems Branch Chief, Personnel Division at 703-607-7156 or larry.r.dismore.mil@mail.mil.

Encls
Policy Memo #11-052, 26 July 11

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