



ARMY NATIONAL GUARD G1

PERSONNEL GATEWAY

Referral to Boards Process: The process for referring a T32 M-Day Soldier into the appropriate board whether the injury, illness, or disease was in the Line of Duty (LOD) or Non-LOD (NLOD)

Referral to Boards Process: The process for referring a T32 M-Day Soldier into the appropriate board whether the injury, illness, or disease was in the Line of Duty (LOD) or Non-LOD (NLOD)

Point of Contact

Division: Office of the Chief Surgeon (ARNG-CSG)

Description

The Referral to Boards Process is applicable to all ARNG T32 M-Day Soldiers suffering from an injury, illness, or disease. This process ensures Soldiers are referred to the appropriate administrative board (i.e., MOS Medical Retention Board (MMRB) or Medical Board (i.e., Medical Evaluation Board (MEB)), if duty related.

Regulations and Supporting Resources

[AR 40-501, Standards of Medical Fitness](#)

[AR 40-66, Medical Record Administration and Health Care Documentation](#)

[AR 600-60, Physical Performance Evaluation System](#)

[AR 635-40, Physical Evaluation for Retention, Retirement, or Separation](#)

Documents and Forms

[DA Form 2-1, Personnel Qualification Record](#)

[DA Form 3349, Physical Profile](#)

[DA Form 4856, Developmental Counseling Form](#)

[DD Form 2870, Authorization for Disclosure of Medical or Dental Information](#)

[SF 513, Medical Record Consultation Sheet](#)

[SF 600, Chronological Record of Medical Care](#)

Related Processes

MOS Medical Retention Board (MMRB) Process

The process for evaluating a T32 M-Day Soldier's ability to physically perform in their Primary Military Occupational Specialty (PMOS)

Physical Disability Evaluation System (PDES) Process

The process for ARNG T32 M-Day Soldiers to enter and be processed through a MEB/PEB

Systems

[eProfile](#)

e-Profile is a software application within the Medical Operational Data System (MODS) suite that allows global tracking of all Army Components who have been determined by the medical system to have a temporary or permanent medical condition which renders them medically non-deployable.

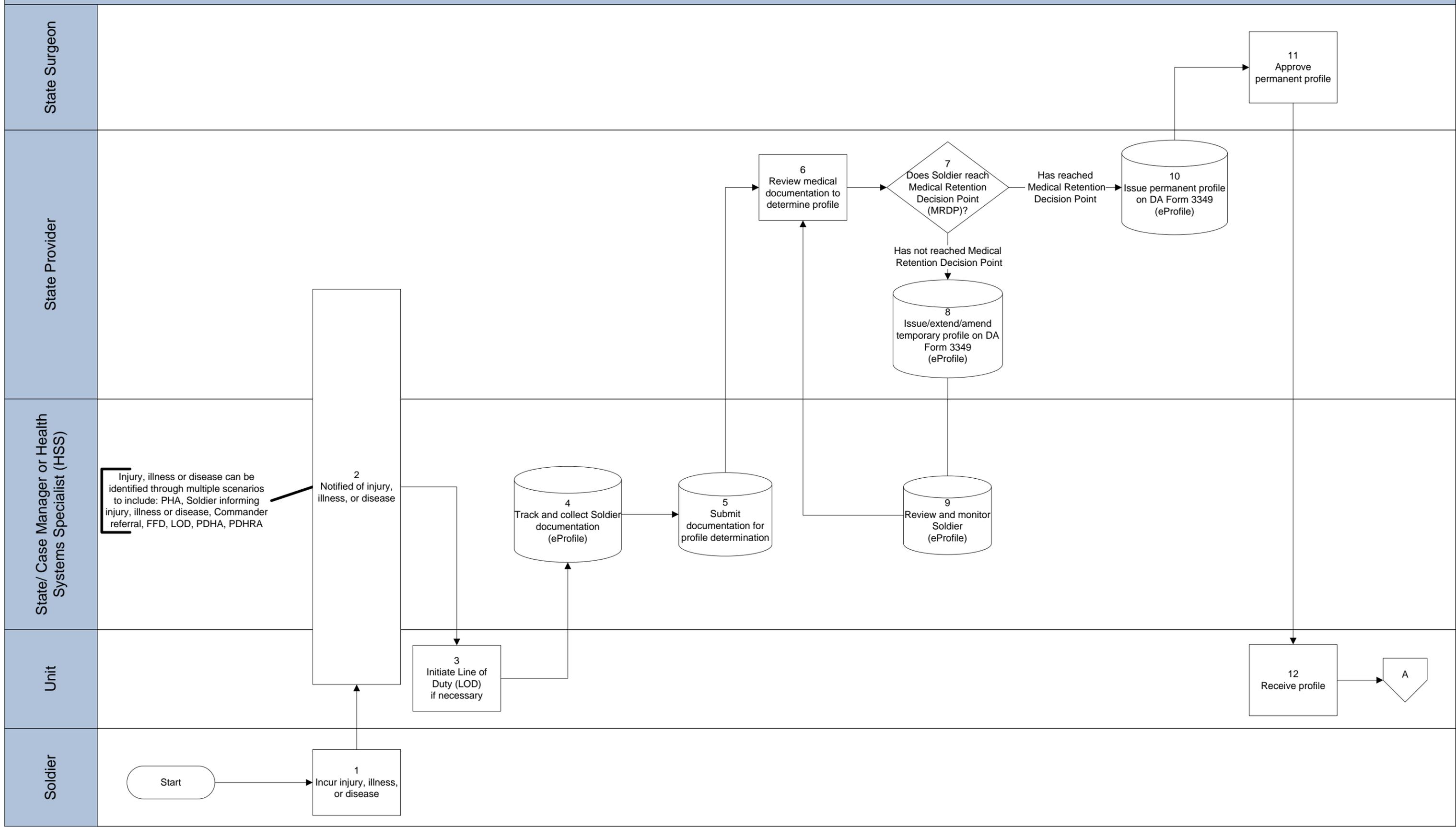
02 AUG 10

Referral to Boards Process: The process for referring a T32 M-Day Soldier into the appropriate board whether the injury, illness, or disease was in the Line of Duty (LOD) or Non-LOD (NLOD)

(Pg. 1 of 3)



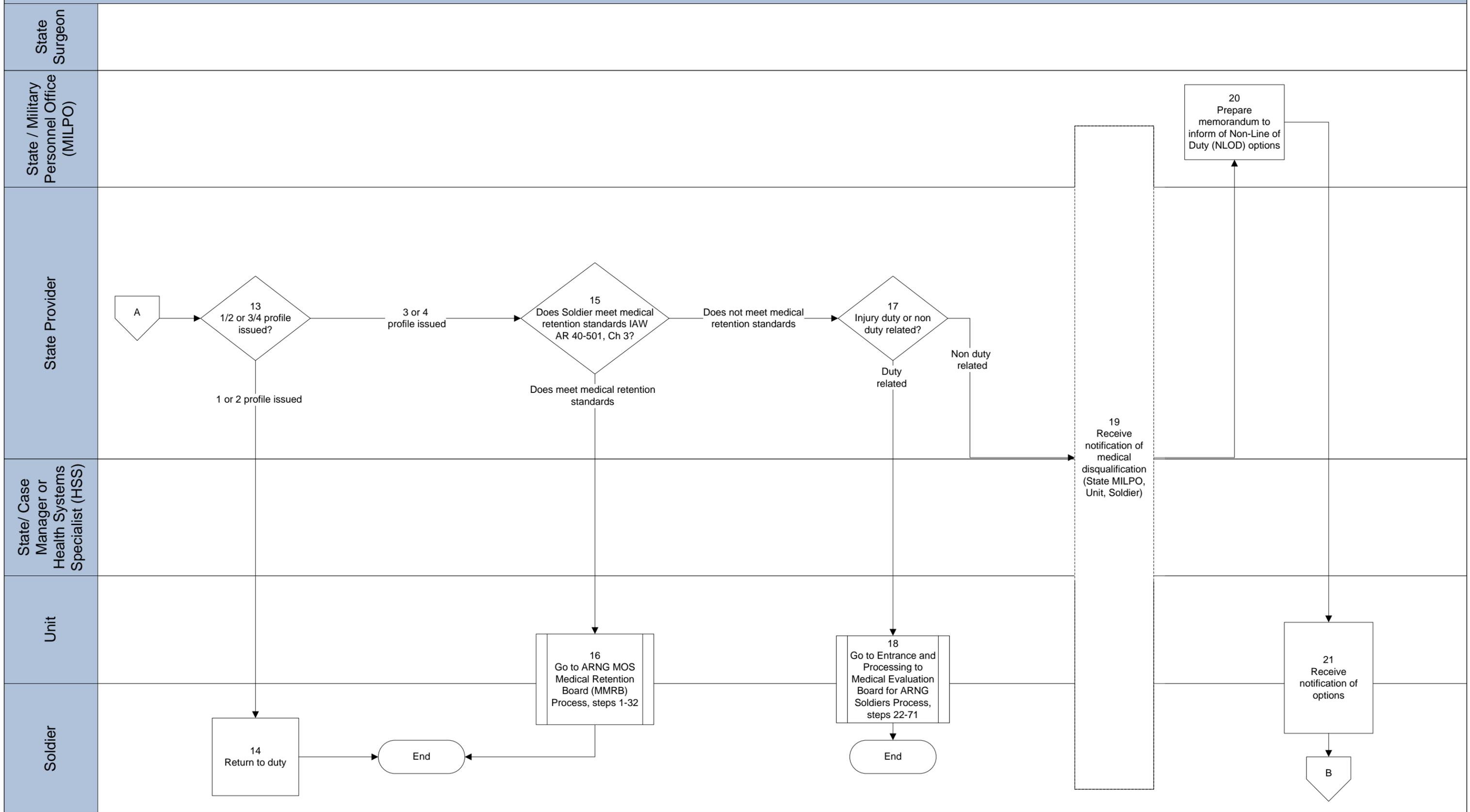
Note: The numbers on this process map are for reference purposes only and do not denote the sequence of the process



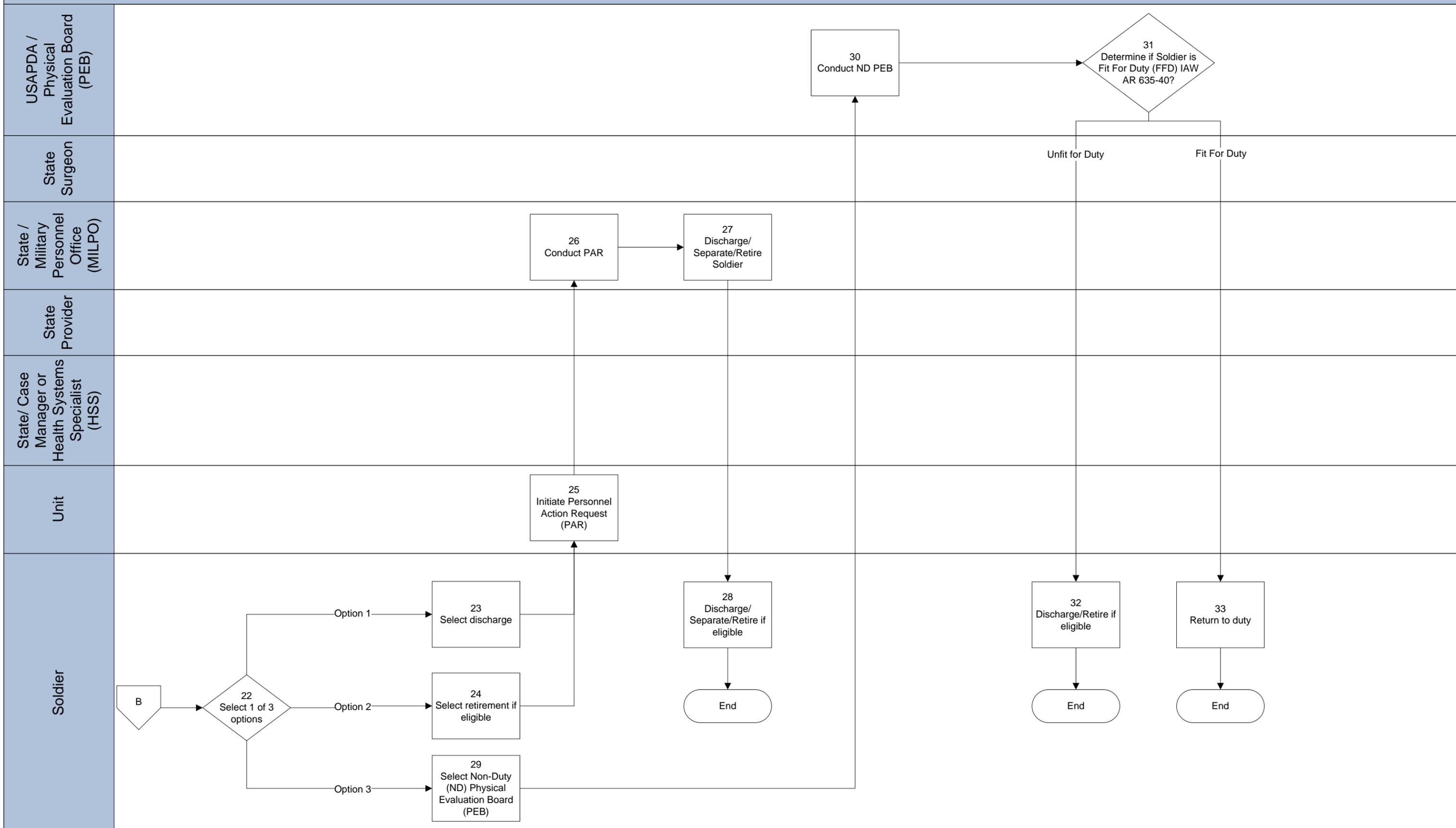
Referral to Boards Process: The process for referring a T32 M-Day Soldier into the appropriate board whether the injury, illness, or disease was in the Line of Duty (LOD) or Non-Line of Duty (NLOD)
 (Pg. 2 of 3)



Note: The numbers on this process map are for reference purposes only and do not denote the sequence of the process



Note: The numbers on this process map are for reference purposes only and do not denote the sequence of the process



Referral to Boards Process: The process for referring a T32 M-Day Soldier into the appropriate board whether the injury, illness, or disease was in the Line of Duty (LOD) or Non-LOD (NLOD)

No.	Activity/Decision Point Name	Description	Regulations and Supporting Resources	Documents and Forms	Systems	Notes
1	Incur injury, illness, or disease	Soldier incurs injury, illness, or disease.	AR 40-501 AR 40-66			
2	Notified of injury, illness, or disease	State Case Manager, Soldier's Unit, HSS, or State Provider is notified of the Soldier's injury, illness, or disease. Injury, illness, or disease can be indentified through multiple scenarios to include: Physical Health Assessment (PHA), Soldier informing of injury, illness or disease, Commander referral, Fit for Duty (FFD), Line of Duty (LOD), Post-Deployment Health Assessment (PDHA), Post-Deployment Health Reassessment (PDHRA).		SF 513		For the ARNG, this can include the State Surgeon, Deputy State Surgeon (DSS), Doctors, Physician Assistants (PAs) or Licensed Providers.
3	Initiate Line of Duty (LOD) if necessary	The LOD determination is initiated at this point by the Unit. The process can continue pending LOD documentation.		SF 513		While LODs are not mandatory for MMRB/MAR2, the LOD does become a factor if the Soldier is referred to PDES by the MMRB. If the LOD is "no," the Soldier could be processed through ND PEB process if requested. If the LOD is "yes," Soldier could be processed through the MEB/PEB process.

No.	Activity/Decision Point Name	Description	Regulations and Supporting Resources	Documents and Forms	Systems	Notes
4	Track and collect Soldier documentation (eProfile)	State Case Manager and HSS tracks and collects all Soldier documentation in eProfile.		DA Form 3349 DA Form 4856 DD Form 2870 SF 600 Medical documentation (x-rays, labs, tests, etc.)	eProfile	
5	Submit documentation for profile determination	State Case Manager or HSS submits documentation for Soldier's profile determination. To ensure that Soldier's medical expenses are fully reimbursed, the Soldier should work with their Case Manager or HSS to set up medical appointments.		DA Form 3349 DA Form 4856 DD Form 2870 SF 600 Medical documentation (x-rays, labs, tests, etc.)	eProfile	Soldiers can see a civilian doctor for an initial diagnosis/prognosis/treatment plan as long as they are a member of the ARNG network of authorized Providers.
6	Review medical documentation to determine profile	State Provider reviews medical documentation to determine Soldier's profile.				

No.	Activity/Decision Point Name	Description	Regulations and Supporting Resources	Documents and Forms	Systems	Notes
7	Does Soldier reach Medical Retention Decision Point (MRDP)?	State Provider determines if Soldier has reached MRDP. MRDP is the point in a Soldier's course of care at which a competent medical authority determines that further treatment will not cause the Soldier to meet medical retention standards within one year of diagnosis of the unfitting condition. Extensions greater than 1 year require approval by Senior MTF physician approving authority (DCCS), or subsequent conditions diagnosed after the initially disqualifying condition shall not delay the disability evaluation process. The medical authority also considers if the medical condition has medically stabilized or the course of further recovery is relatively predictable.	AR 40-501			
8	Issue/extend/amend temporary profile on DA Form 3349 (eProfile)	If the Soldier does not reach MRDP, the State Provider will issue a temporary profile or extend/amend the temporary profile.		DA Form 3349	eProfile	
9	Review and monitor Soldier (eProfile)	State Case Manager or HSS reviews and monitors the Soldier.			eProfile	
10	Issue permanent profile on DA Form 3349 (eProfile)	If the Soldier has reached MRDP, the State Provider issues a permanent profile. State Provider issues P3 or P4 profile on DA Form 3349 based on the Soldier's PUHLES results.	AR 40-501	DA Form 3349	eProfile	

No.	Activity/Decision Point Name	Description	Regulations and Supporting Resources	Documents and Forms	Systems	Notes
11	Approve permanent profile	State Surgeon approves permanent profile. Permanent "3" or "4" profiles require the signatures of 2 profiling officers, one of which is a physician approving authority, unless the provisions of 7-8f apply. Temporary or permanent profiles of "1" or "2" require the signature of one profiling officer.	AR 40-501, Chapter 7-8			
12	Receive profile	The Commander must approve the profile issued. Commander can send a Soldier's profile back due to disagreement with the restrictions on the profile issued. Soldier's Chain of Command is expected to counsel Soldier on results.	AR 40-501, Chapter 7-12			If the commander disagrees with the profile, he/she has the option to contact the profiling officer to reconsider the profile. The Commander can also indicate that the profile requires a change in the Soldier's MOS or duty assignment.
13	1/2 or 3/4 profile issued?	State Provider determines if Soldier's profile is a 1/2 or a 3/4. In some cases a P2 can be referred to a Board. If the Provider issues a 1/2 profile, the Soldier returns to duty. If a 3/4 profile is issued, a board is necessary.	AR 40-501, Chapter 7		eProfile	In some cases a P2 can be referred to an MMRB.
14	Return to duty	Soldier returns to duty.				
15	Does Soldier meet medical retention standards IAW AR 40-501, Ch 3?	A total comprehensive physical examination is performed and the State Provider determines if the Soldier meets medical retention standards or requires a MOS Medical Retention Board (MMRB) is necessary.				
16	Go to ARNG MOS Medical Retention Board (MMRB) Process, steps 1-32	Go to MMRB Process, the process for ARNG T32 M-day Soldiers completing an MMRB.	AR 40-501, Chapter 7-11-3g			

No.	Activity/Decision Point Name	Description	Regulations and Supporting Resources	Documents and Forms	Systems	Notes
17	Injury duty or non duty related?	If the Soldier does not meet medical retention standards, it must be determined if the injury was duty or non duty related. This is to ensure that all LOD required documentation has been collected and submitted to the appropriate authorities.				
18	Go to Physical Disability Evaluation System (PDES) Process, steps 22-71	Physical Disability Evaluation System (PDES) Process, the process for ARNG T32 M-Day Soldiers to enter and be processed through a MEB.	AR 635-40			
19	Receive notification of medical disqualification (State MILPO, Unit, Soldier)	State MILPO, Unit, and Soldier receive notifications (sent manually) of the Soldier's medical disqualification from the State Provider.	AR 635-40 AR 600-60	DA Form 2-1 Commander statement Counseling Sheet Election form Copy of current PHA Documentation from civilian doctor pertaining to medical problem APFT or statement explaining why the Soldier has not taken APFT		

No.	Activity/Decision Point Name	Description	Regulations and Supporting Resources	Documents and Forms	Systems	Notes
20	Prepare memorandum to inform of Non-Line of Duty (NLOD) options	State MILPO prepares the memorandum to inform the Unit and Soldier of the Soldier's NLOD options.				
21	Receive notification of options	Unit and Soldier receive notification of NLOD options.				
22	Select 1 of 3 options	Soldier selects 1 of 3 possible options.	AR 600-60			
23	Select discharge	Soldier selects the discharge option.				
24	Select retirement if eligible	Soldier selects the retirement option if eligible.				
25	Initiate Personnel Action Request (PAR)	The Unit initiates a PAR when the Soldier is discharged or retires.	AR 600-60			
26	Conduct PAR	State MILPO conducts PAR for the discharge/retirement.	AR 600-60			
27	Discharge/Separate/ Retire Soldier	State MILPO discharges/retires Soldier, if eligible.	AR 600-60			
28	Discharge/Separate/ Retire if eligible	Soldier is discharged/retired.	AR 600-60			
29	Select Non-Duty (ND) Physical Evaluation Board (PEB)	The Soldier can request a ND PEB for a fitness determination only. This is not a determination of eligibility for disability benefits.				
30	Conduct ND PEB	PEB conducts the ND PEB board. ND PEB can refer Soldier back to the State for additional action (they may disagree with the decision).	AR 600-60			
31	Determine if Soldier is Fit For Duty (FFD) IAW AR 635-40?	PEB determines if Soldier is FFD IAW with AR 635-40.	AR 600-60 AR 635-40			
32	Discharge/Retire if eligible	Soldier is discharged/retired. Soldier is discharged or retired based on years of service (15 or more) receives a medical discharge, will be able to draw benefits at age 60. If the Soldiers has 20 years of service then it's just a regular retirement.	AR 600-60			

No.	Activity/Decision Point Name	Description	Regulations and Supporting Resources	Documents and Forms	Systems	Notes
33	Return to duty	Soldier returns to duty, sometimes Soldiers will be given a permanent profile or another outcome based on the results from the PEB.	AR 600-60			