DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
1411 JEFFERSON DAVIS HIGHWAY
ARLINGTON, VA 22202-3231

NGB-ARH

01 SEP 2004

MEMORANDUM FOR MILPO's

SUBJECT: Clarification of Policy to Promote DA Select Mobilized Officers at Maximum Time in Grade (NGB-ARH memo #04-0025)

1. References:

a. Memorandum, Assistant Secretary of the Army (Manpower and Reserve Affairs), 17 Dec 03, Subject: Promotion of Mobilized Reserve Component Officers on the Reserve Active Status List.

b. Memorandum, NGB-ARH, 30 Jan 04, Subject: Promotion of Mobilized Army National Guard (ARNG) Officers who are Selected for Promotion by a Department of the Army (DA) Mandatory Promotion Board.

2. This memorandum provides clarification to procedures for promoting mobilized ARNG officers who are selected for promotion by a DA mandatory promotion board as contained in paragraph 4 of reference 1b.

3. ARNG officers recommended for promotion to the grades of captain through lieutenant colonel mobilized under the provisions of Title 10, United States Code, sections 12301(a), 12302 and 12304 and who are on an approved mandatory selection board promotion list who reach their maximum time in grade (first lieutenant=5 years, captain=7 years, major= 7 years) will be promoted without regard to a position vacancy unless that officer has voluntarily delayed or declined promotion.

4. In the event the State either does not desire to promote the officer or does not have a vacant position at the higher grade against which to promote the officer, the officer will sign a statement acknowledging that he or she is being promoted due to reaching maximum time in grade and that if the officer does not occupy a position at the higher grade within 6 months after redeployment the officer will be involuntarily transferred to the Individual Ready Reserve (see sample format at attachment). This signed statement will be included in the packet sent to NGB-ARP for Federal recognition. The States will continue to include the TAG memorandum required by reference 1b. However, paragraph 2a-c will be left blank.

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5. Point of contact for this action is MAJ Lemuel Clement, NGB-ARH-S, DSN 327-3400 or 703-607-3400.

Encl
as

TAMMY L. MIRACLE
COL, NGB
Chief, Personnel Policy
and Readiness Division

Office Symbol

MEMORANDUM FOR The Adjutant General _____, Joint Headquarters Address

SUBJECT: Acknowledgement of Promotion Considerations

1. I acknowledge that I am being promoted IAW with NGB-ARH memorandum dated 30 January 2004, subject: Promotion of Mobilized Army National Guard Officers who are Selected for Promotion by a Department of the Army (DA) Mandatory Promotion Board upon reaching maximum time in grade.

2. I further acknowledge that if I do not occupy a position of the grade to which I am being promoted on the last day of the 6th month following my demobilization I will be involuntarily transferred to the Individual Ready Reserve (IRR).

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