

**Dental Readiness from Alert Phase to Mob Station Process: Obtaining dental readiness for ARNG Soldiers from alert phase to Mob Station**

| No. | Activity/Decision Point Name                                       | Description  | Regulations and Supporting Resources | Documents and Forms    | Systems | Notes |
|-----|--|--|--------------------------------------|------------------------|---------|-------|
| 1   | Receive alert order for deployment 12 months prior to Mobilization | The Unit Commander receives an alert order stating that the Unit will be deployed in approximately 12 months.  |                                      | Alert for Mobilization |         |       |
| 2   | Conduct SRP  | The Unit Commander works with State Soldier Readiness Processing (SRP) personnel to schedule SRP for the Unit.   |                                      |                        |         |       |
| 3   | Attend military or government contracted dental exam               | The Soldier and dentist complete SF603A or DD2813. These forms document the results of the dental exam. Either form is acceptable, however, use of the SF603A is preferred if the dentist has received training regarding appropriate form completion standards. For dentists who have not received appropriate training, the DD2813 may be used as a substitute. In some cases, a Soldier may attend and receive a dental exam prior to the SRP. If the Soldier attends the SRP with a completed SF603A or DD2813, this process may be skipped with the approval of the SRP Personnel. All other Soldiers must receive a dental exam. |                                      | DD2813<br>SF603A       |         |       |

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| 4   | Assign Soldier dental classification                             | <p>The military or government contracted dentist documents the exam results on the SF603A or DD2813 and assigns a dental classification. The classification standards determine a Soldier's deployability. A Soldier must reach a designation of at least Class 2 to be eligible for deployment. The classification standards are as follows:</p> <ul style="list-style-type: none"> <li>-Class 1: Good oral health, not expected to require dental treatment within 12 months.</li> <li>-Class 2: Some oral conditions but do not expect conditions to need treatment within 12 months.</li> <li>-Class 3: Oral conditions that will result in dental emergencies if not treated within 12 months.</li> <li>-Class 4: Requires current examination to determine class; examination must be within 365 days of processing date.</li> </ul> |                                      | DD2813<br><br>SF603A |         |       |
| 5   | Classify as 1 or 2?  | The dentist must determine if the Soldier meets at least Class 2 standards in order to move forward to the Mob Station.  |                                      |                      |         |       |
| 6   | Treat Class 3 at event?  | The military or government contracted dentist determines if a Soldier with a Class 3 condition will be treated at the SRP. With approval, the Soldier will receive the necessary treatment to be brought up to Class 2 standards.  |                                      |                      |         |       |
| 7   | Receive treatment from military or government contracted dentist | The Soldier receives additional treatment to correct Class 3 condition.  |                                      |                      |         |       |

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| 8   | Create treatment plan for Soldier to obtain treatment at home                     | If the Class 3 condition cannot be treated at the SRP, then the dentist (with the approval of SRP personnel) will determine a treatment plan for the Soldier to carry out at home.  |                                      |                     |   |       |
| 9   | Input Soldier's data from the SF603A or DD2813 into DENCLASS                      | The SRP personnel will input the data from either the SF603A or DD2813 into the DENCLASS system.  |                                      | DD2813<br>SF603A    | DENCLASS                                  |       |
| 10  | DENCLASS updates Soldier's dental information in applicable systems and databases | DENCLASS creates an electronic SF603A from the original SF603A or DD2813. DENCLASS updates Corporate Dental Application (CDA) with Soldier's classification. CDA simultaneously performs two functions: (1) updates Medical Protection System (MEDPROS) with class information, and (2) uploads the scanned SF603A and radiographs into Army Dental Digital Repository (ADDR). After receiving the information from CDA, MEDPROS forwards the information pertaining to dental class to Army Knowledge Online (AKO). AKO utilizes the Soldier's dental class information to update the Soldier's "My Medical" section. This alerts the Soldier of any changes in dental readiness status. |                                      | DD2813<br>SF603A    | AKO<br>ADDR<br>CDA<br>DENCLASS<br>MEDPROS |       |
| 11  | Meet dental standards?  | SRP Personnel determine if the Soldier meets dental standards and is dentally ready as noted on the Soldier's SF603A.   |                                      | SF603A              |   |       |
| 12  | Send hardcopy of SF603A to Mob Station  | The Deputy State Surgeon's (DSS) Office sends hardcopies of the Soldiers' SF603A to the Mob Station.  |                                      | SF603A              |   |       |

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| 13  | Go to Dental Readiness for Title 32/M-day Soldiers Process, steps 1-30               | The Soldier should proceed to steps 1-30 of the Dental Readiness for Title 32/M-day Soldiers Process: Obtaining dental care as a Title 32/M-day Soldier, to obtain further dental treatment. | See Dental Readiness for Title 32/M-day Soldiers Process | See Dental Readiness for Title 32/M-day Soldiers Process | See Dental Readiness for Title 32/M-day Soldiers Process |       |
| 14  | Report to Mob Station  | The Soldier reports to the Mob Station to begin mobilization procedures.   |  |  |  |       |
| 15  | Complete dental interview (Active Duty Dental Personnel, Soldier)                    | At the Mob Station, the Soldier receives an interview from the Active Duty Dental Personnel to ensure dental readiness. The SF603A is referenced to vet this information.                    |  | SF603A   |  |       |
| 16  | Complete forms and Class 1 or 2?   | Active Duty Dental Personnel either confirms Soldier's current dental classification or assigns a new one based on completeness of SF603A and the interview the Soldier just received.       |  | SF603A   |  |       |
| 17  | Continue Mob process   | The Soldier is dentally ready and continues with the Mob process.  |  |  |  |       |
| 18  | Fix Soldier?   | As a Class 3, Soldier does not meet deployment standards, the Active Duty Dental Personnel must determine whether or not the Soldier can be fixed.   |  |  |  |       |
| 19  | Released from Active Duty (REFRAD), and report back to unit for retention evaluation | If the Soldier cannot be fixed, the Soldier is Released from Active Duty (REFRAD) and must return to the Unit. The Unit then initiates retention evaluation procedures.                      |  |  |  |       |
| 20  | Remove from training to correct paperwork and/or receive dental treatment            | If the Soldier can be fixed, training is ceased in order to receive dental treatment and/or fix paperwork.   |  |  |  |       |
| 21  | Input Soldier's data from SF603A (CDA)   | The Active Duty Dental Personnel receives the updated SF603A and inputs the SF603A into Corporate Dental Application (CDA).  |  | SF603A   | CDA  |       |

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| 22  | CDA receives Soldier's updated dental class and forwards this information to applicable systems and databases | CDA simultaneously performs two functions; (1) update MEDPROS with class information, and (2) uploads the scanned SF603A and radiographs into ADDR. After receiving the information from CDA, MEDPROS forwards the information pertaining to dental class to AKO. AKO utilizes the Soldier's dental class information to update the Soldier's "My Medical" section. This alerts the Soldier of any changes in dental readiness status. |                                      | DD2813<br><br>SF603A | AKO<br><br>ADDR<br><br>CDA<br><br>MEDPROS |       |