



# ARMY NATIONAL GUARD G1

## PERSONNEL GATEWAY

### **Internment at Arlington National Cemetery (ANC)**

**Process:** Assisting the Family with determining and preparing for the burial of a fallen Soldier or eligible Veteran at ANC

## **Internment at Arlington National Cemetery (ANC) Process: Assisting the Family with determining and preparing for the burial of a fallen Soldier or eligible Veteran at ANC**

### **Point of Contact**

**Division:** Soldier Family Support and Services Division (ARNG-HRF)

### **Description**

Survivors of fallen Soldiers and eligible Veterans have the option to bury their Soldier at ANC. The primary mission of ANC is to function as the Nation's premier military cemetery and shrine honoring those who served in the Armed Forces.

### **Regulations and Supporting Resources**

[AR 600-8-1, Army Casualty Program](#)

[Arlington National Cemetery Website](#)

[Army Casualty Notification and Assistance Guide](#)

### **Documents and Forms**

[A Survivor's Guide to Benefits: Taking Care of Our Own](#)

CMAOC Training, Casualty Assistance Officer (CAO)

[DD Form 1300, Report of Casualty](#)

DD Form 214, Certificate of Release or Discharge From Active Duty

[VA Form 21-2008, Application for United States Flag for Burial Purpose](#)

## **Related Processes**

### [Casualty Assistance Process](#)

Ensuring the next of kin (NOK) and beneficiaries receive support after a death occurs

### [Conduct Military Funeral Honors \(MFH\) Process](#)

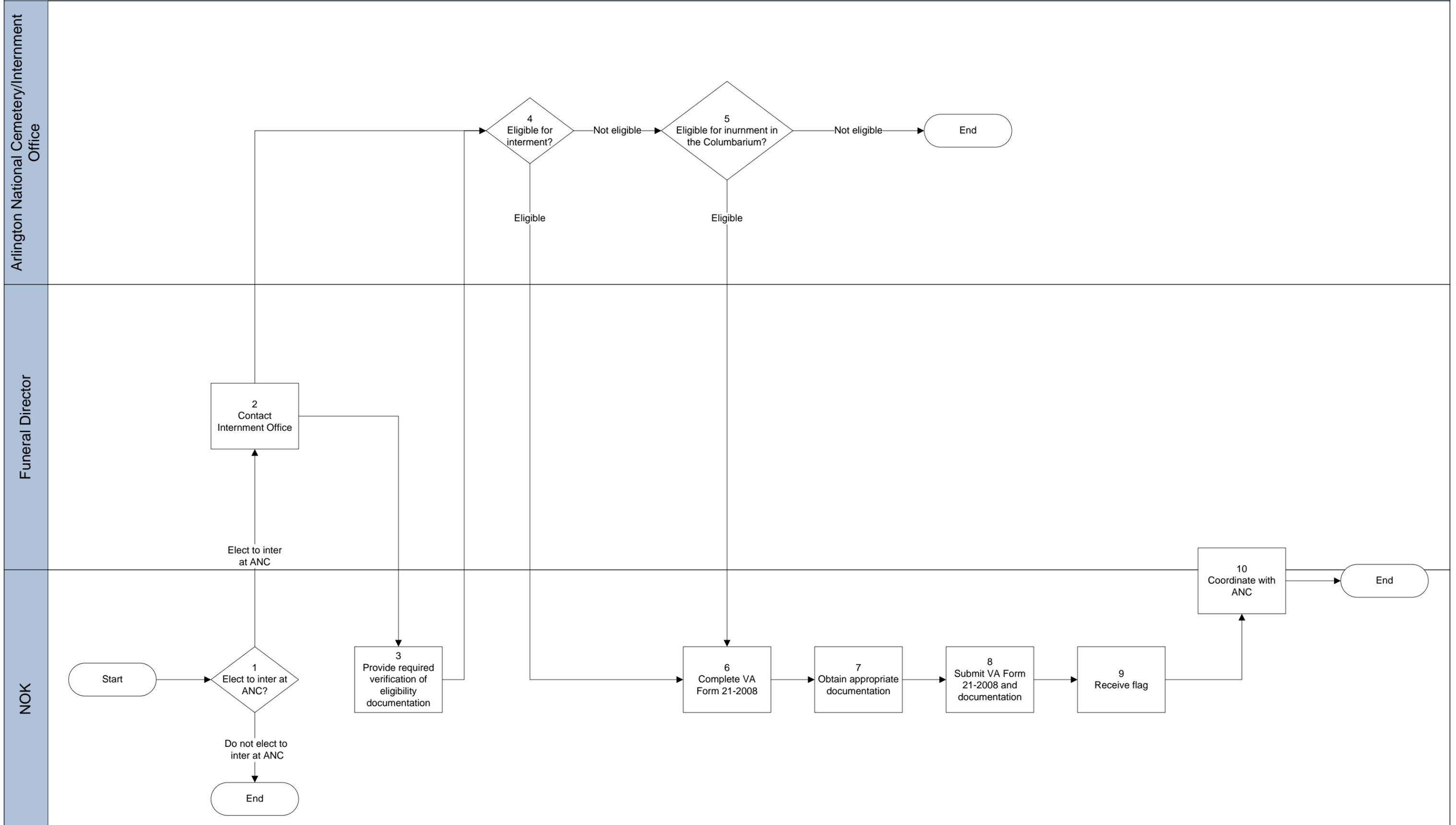
The gravesite funeral services provided to Veterans

## **Systems**

N/A

23 SEP 10

Note: The numbers on this process map are for reference purposes only and do not denote the sequence of the process



**Internment at Arlington National Cemetery (ANC) Process: Assisting the Family with determining and preparing for the burial of a fallen Soldier or eligible Veteran at ANC**

| No. | Activity/Decision Point Name                               | Description                                                                                                                                                                  | Regulations and Supporting Resources | Documents and Forms | Systems | Notes                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----|------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------------|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1   | Elect to inter at ANC?                                     | Next of kin (NOK) has the option to bury the fallen Soldier or eligible Veteran at ANC.                                                                                      | Arlington National Cemetery Website  |                     |         |                                                                                                                                                                                                                                                                                                                                                                                                             |
| 2   | Contact Internment Office                                  | If the NOK wishes to bury the fallen Soldier or eligible Veteran at ANC, Funeral Director contacts Internment Office at ANC. The telephone number is (703) 607-8585.         | Arlington National Cemetery Website  |                     |         | If the Soldier was on active duty at the time of the death, the Casualty Assistance Officer (CAO) contacts the Casualty and Mortuary Affairs Operation Center (CMAOC) stating the NOK wishes to bury the casualty at ANC.                                                                                                                                                                                   |
| 3   | Provide required verification of eligibility documentation | NOK provides required verification of eligibility documentation to the Funeral Director and Internment Office. Documentation varies depending on the status of the casualty. | Arlington National Cemetery Website  |                     |         | Refer to the Arlington National Cemetery Website - FAQ Section for a complete list of required verification of eligibility documentation.<br><a href="http://www.arlingtoncemetery.org/funeral_information/guide.faq.html">http://www.arlingtoncemetery.org/funeral_information/guide.faq.html</a><br><br>If the Soldier was on active duty at the time of the death, the CAO assists the NOK in this step. |

| No. | Activity/Decision Point Name               | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Regulations and Supporting Resources | Documents and Forms | Systems | Notes                                                                                                                                     |
|-----|--------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------------|---------|-------------------------------------------------------------------------------------------------------------------------------------------|
| 4   | Eligible for interment?                    | <p>Internment Office determines if the fallen Soldier or Veteran is eligible for interment at ANC. The following are eligible for interment at ANC (this is not the complete list):</p> <ul style="list-style-type: none"> <li>- Any active duty Soldier (except those members serving on active duty for training only)</li> <li>- Any veteran who is retired from active military service</li> <li>- Any veteran who is retired from the Reserves is eligible upon reaching age 60 and drawing retired pay; and who served a period of active duty (other than for training)</li> <li>- Any Soldier separated honorably prior to October 1, 1949 for medical reasons and who was rated at 30% or greater disabled effective on the day of discharge</li> <li>- Any Soldier awarded Medal of Honor, Distinguished Service Cross, Distinguished Service Medal, Silver Star, or Purple Heart</li> </ul> | Arlington National Cemetery Website  |                     |         | Refer to the Arlington National Cemetery Website - Eligibility for Interment for a complete list of eligible Soldiers.                    |
| 5   | Eligible for inurnment in the Columbarium? | <p>Internment Office determines if the fallen Soldier or Veteran is eligible for inurnment in the Columbarium at ANC. The following are eligible for inurnment in the Columbarium at ANC (this is not a complete list):</p> <ul style="list-style-type: none"> <li>- Any Soldier who dies on active duty</li> <li>- Any Soldier who is retired from active duty</li> <li>- Any Soldier who served on active duty (other than for training)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Arlington National Cemetery Website  |                     |         | Refer to the Arlington National Cemetery Website - Eligibility for Inurnment in the Columbarium for a complete list of eligible Soldiers. |

| No. | Activity/Decision Point Name             | Description                                                                                                                                                                                         | Regulations and Supporting Resources | Documents and Forms | Systems | Notes                                                                                                                                                  |
|-----|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------------|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6   | Complete VA Form 21-2008                 | NOK completes VA Form 21-2008 (Application for United States Flag for Burial Purposes).                                                                                                             | Arlington National Cemetery Website  | VA Form 21-2008     |         | If the Soldier was on active duty at the time of the death, the Casualty Assistance Officer (CAO) assists the spouse and/or dependent(s) in this step. |
| 7   | Obtain appropriate documentation         | NOK obtains a copy of the Soldier's military discharge documents that shows service dates and the character of service, such as DD Form 214 (Certificate of Release or Discharge From Active Duty). | Arlington National Cemetery Website  | DD Form 214         |         | If the Soldier was on active duty at the time of the death, the CAO assists the NOK in this step.                                                      |
| 8   | Submit VA Form 21-2008 and documentation | NOK submits VA Form 21-2008 (Application for United States Flag for Burial Purposes) and a copy of the Soldier's military discharge papers to a VA regional office or U.S. post office.             | Arlington National Cemetery Website  | VA Form 21-2008     |         | If the Soldier was on active duty at the time of the death, the CAO assists the NOK in this step.                                                      |
| 9   | Receive flag                             | NOK receives the flag at a VA regional office or U.S. post office.                                                                                                                                  | Arlington National Cemetery Website  |                     |         | If the Soldier was on active duty at the time of the death, the CAO assists the NOK in this step.                                                      |
| 10  | Coordinate with ANC                      | Funeral Director and/or NOK coordinates with ANC to provide required documentation, and to discuss details about the funeral.                                                                       | Arlington National Cemetery Website  |                     |         | If the Soldier was on active duty at the time of the death, the CAO assists the NOK in this step.                                                      |