



NATIONAL GUARD BUREAU

111 South George Mason Drive
ARLINGTON VA 22204-1382

NGB-EDU-09-049

25 June 2009

MEMORANDUM FOR the ARNG Education and Incentives Personnel of all States, Puerto Rico, The Virgin Islands, Guam and the District of Columbia.

SUBJECT: TRAP Guidance for FY10 Education and Incentive Courses

1. Reference EIOM 09-012 (OP).
2. From 13-24 July 2009, ATRRS will be open for the states to review their training requirements for FY10. This process, known as TRAP, will enable states to adjust their quotas for the latter half of FY10 (i.e. April to September 2010). This is the final TRAP for FY10.
3. Currently the ARNG Education, Incentives, and Employment Division (NGB-EDU) offers two courses for state education support personnel. They are the Education Services Course (EDU-ESC) and the Incentive Manager Course (EDU-IMC). Both courses are now listed under school code 1041 for FY10 as opposed to school code 922 as listed in EIOM 09-012 (OP). Note that the class numbers listed in ATRRS will be different than those listed in EIOM 09-012 (OP) due to the TRAP process.
4. Ownership of quotas in these courses will ensure that state education office personnel receive the training they need to perform their job. State education office personnel are urged to make use of this final opportunity to request quotas for these courses by contacting their respective state Quota Source Manager.
5. Currently the first two classes for each course is open for registration in ATRRS (refer to EIOM 09-012 and/or ATRRS for dates). States who have already secured quotas in a prior TRAP can enroll through ATRRS.
6. Point of contact is CPT William B. Huffer, 501-212-4932, brad.huffer@us.army.mil.

DIANA A. CRAUN
LTC, FI
Chief, Education, Incentives
and Employment Division

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1. [EIOM 09-049 \(OP\)](#)
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