

OFFICER WRITTEN AGREEMENT

**CHAPLAIN LOAN REPAYMENT PROGRAM ADDENDUM (CLRP)
ARMY NATIONAL GUARD of the UNITED STATES**

For use of this form see NGB-EDUi 1.1. The proponent agency is NGB-EDU-IN.

-----DATA REQUIRED BY THE PRIVACY ACT OF 1974-----

AUTHORITY: Title 10 USC 16303.

PRINCIPLE PURPOSE: These records are created and maintained to manage the member's National Guard Service effectively; historically document the member's military service; and Safeguard the rights of members and the Army.

ROUTINE USE: To confirm requirements of obligation and participation requirements for entitlement under the CLRP, occasionally as a basis for suspension or termination.

DISCLOSURE: Disclosure of your SSN is voluntary; however, failure to provide accurate personal identifier information and other solicited information will delay notification and the processing of this incentive, and may negate the application.

-----**SECTION I - GENERAL**-----

The service representative or official will explain the requirements contained within this document. List the documents to the officers' personnel record in conjunction with certified copies of transcripts for qualified undergraduate and graduate degrees and attach the documents together. An additional copy will be given to the officer.

-----**SECTION II - ELIGIBILITY**-----

In connection with my written agreement with the Army National Guard of the United States, I hereby acknowledge that:

1. I meet the eligibility criteria as follows:

- a. _____ (Initial) I agree to serve in the Army National Guard for _____ years (not fewer than three-years)
- b. _____ (Initial) I hold, or I am fully qualified for an appointment as a chaplain in the Army National Guard of the United States.
- c. _____ (Initial) I possess a current endorsement from a Religious Organization listed as an endorser with the Armed Forces Chaplains Board.
- d. _____ (Initial) I possess the professional qualifications to satisfy the requirements for accessioning and commissioning as a chaplain in to the armed forces as prescribed in Department of Defense Instructions (DoDI) 1304.28.
- e. _____ (Initial) I understand that repayment under this program and this agreement is to pay for graduate credits from a qualifying educational institution in fulfillment of the DoDI 1304.28, paragraph 6.1.4, educational requirement to become a Chaplain.

SECTION II – ELIGIBILITY continued:

f. _____ (Initial) I possess outstanding educational loans secured on or after October 1, 1975 IAW Section 16303, 10 USC. These loans have been applied towards a basic professional qualifying degree (post baccalaureate) or graduate education resulting in a Masters of Divinity Degree or equivalent (theological, chaplaincy, apologetics, religious or related studies). They cannot be based on credit standing and/or funded through private institutions. All degrees must be obtained from a theological seminary accredited by any of the National Faith-Related Accrediting Organizations as listed in the Council for Higher Education Accreditation (CHEA) Recognized Organizations' Directory.

g. _____ (Initial) I am not in a Chaplain Candidate Program.

2. I shall incur the obligations of this contractual commitment, as follows:

a. _____ (Initial) I hereby agree to serve in the Selected Reserve for not less than three years, the full period of this agreement.

b. _____ (Initial) I shall serve satisfactorily, as prescribed by the appropriate regulations of the Army National Guard of the United States, the obligated term in the Selected Reserve of the Army National Guard of the United States according to my written agreement as a Chaplain, unless excused for the convenience of the government.

-----**SECTION III - ENTITLEMENT & PAYMENTS**-----

1. I understand that the loan repayment program for Chaplains shall apply to me, as follows:

a. _____ (Initial) the government of the United States shall repay portions of outstanding loans I have secured on or after October 1, 1975, in accordance with Section 16303 of 10 USC. Such loans may include loans for education regarding a basic professional qualifying degree, as determined by the Secretary of Defense, or graduate education.

b. _____ (Initial) the repayment of a loan may consist of the payment of the principal, interest, and related expenses of the loan as designated by the Army National Guard of the United States.

c. _____ (Initial) the amount of any repayment of a loan made on my behalf may not exceed \$ 20,000 as specified in Section 16303 of 10 USC, for each 3-year period of obligated service that I agree serve in an agreement. Of such amount, I will receive 3 annual installments equal to one-third of the total amount of my outstanding loans that were present and verified as of the date of this agreement.

d. _____ (Initial) the amount of the qualifying loans that may be repaid, when totaled together, may not exceed \$6,666.66 annually for each year of satisfactory service performed as a chaplain in the Army National Guard of the United States. Payments shall be made to the promissory note holder beginning with the first anniversary date following completion of a satisfactory year of service undertaken pursuant to the signed agreement to participate in the Loan Repayment Program. The total amount that may be repaid on all loans, on my behalf, under this agreement for this incentive shall not exceed a combined total of \$20,000. Loans that have been issued for less than 1-year or were in default on execution of this written agreement do not qualify for repayment.

e. _____ (Initial) repayment of any such loans under this program shall be made after each year of satisfactory service performed as a chaplain commissioned officer in the Army National Guard of the United States, beginning with the date of the signing of this contractual agreement. It shall

SECTION III - ENTITLEMENT & PAYMENTS continued:

be my responsibility to request my annual loan repayment in writing within 45 days of completing each year of satisfactory service under this agreement.

- f. _____ (Initial) this program shall not reimburse amounts paid by me or any other agency on my behalf. Repayment of any loan shall not exceed the outstanding balance.

-----**SECTION IV – SUSPENSION & TERMINATION**-----

1. I understand that my eligibility under the program continues unless or until I do one of the following:
 - a. _____ (Initial) I fail to participate satisfactorily in training and duty with the Selected Reserve including failure to maintain medical and dental readiness, during the entire period of service obligation, unless the failure to participate satisfactorily was due to reasons beyond my control (e.g., death, injury, illness, or other impairment not the result of my own misconduct).
 - b. _____ (Initial) I am involuntarily separated from the Selected Reserve unless as a result of unit inactivation, unit relocation, unit reorganization, or a DoD-directed reduction in the Selected Reserve force.
 - c. _____ (Initial) I voluntarily separate from the Selected Reserve for any reason (including enlistment or voluntary order to active duty in the active forces); other than by death, injury, illness or other impairment not the result of my own misconduct, or an involuntary call-up or mobilization.
 - d. _____ (Initial) I voluntarily move to a non-bonus skill, unit or grade, unless the move is required by the Army National Guard of the United States.
 - e. _____ (Initial) I fail to extend the contracted term of service for a period of authorized nonavailability.
 - f. _____ (Initial) I accept a military technician position where membership in a Reserve component is a condition of employment, (a one-time temporary assignment as a military technician for 6 months or less is excluded) or an AGR position
2. Subsequent to completing this agreement and affiliating with the Selected Reserve, if I am called or ordered to active duty, I shall be paid, during that period of active duty, any amount that becomes payable to me during that period of active duty.

-----**SECTION VI-RECOUPMENT**-----

At the time of termination any unpaid whole months will be paid on a prorated basis and the CLRP contract will be considered completed.

-----**SECTION VI - STATEMENT OF UNDERSTANDING**-----

I understand that my loan is not the responsibility of the government. I am responsible for maintaining my loan account(s) in good standing. If I do not, my loan(s) will go into default. **The ARNG will not make a payment on defaulted loan(s)** and my credit rating may be damaged. I must coordinate forbearance and deferments with my lenders. I will make arrangements for the lump sum payment, which the ARNG makes each year to be applied to future installments. I understand that lenders do not have to grant forbearance based on my enrollment in the CLRP. _____ (Initial)

Print Officer Name: _____ SSN: _____ BCN: _____

-----**SECTION VII – AUTHENTICATION**-----

I have read and understand each of the statements above and the statements contained in my officer written agreement signed by me and understand that they are intended to constitute all promises or agreements whatsoever concerning my Chaplain Loan Repayment program. No other promise, representation, or commitment has been made to me in connection with my enlistment, reenlistment or extension for this incentive. _____ (Initial)

Unit and Address

Typed or Printed Name of Officer

Signature of Officer/Date

-----**SECTION VIII – CERTIFICATION BY SERVICE REPRESENTATIVE**-----

I certify that I have explained and witness the signing of the above agreement and the signature appearing above is that of the officer. I verify that the officer meets the requirements outlined in regulations, policies and no promise, representation, or commitment was made to the applicant as a condition of entitlement to the CLRP incentive. I have provided the applicant a copy of this form.

Signature of Service Representative / Date

Printed/Typed Name and Grade of Service Representative

Signature of Witnessing Officer/Date

Printed/Typed Name and Grade Witnessing Officer

CLRP Bonus Control Number _____
(Mandatory Requirement)