



## NATIONAL GUARD BUREAU

111 South George Mason Drive  
ARLINGTON VA 22204-1382

ARNG-GSE-10-044

27 September 2010

MEMORANDUM FOR the ARNG Education and Incentives Personnel of all States, Puerto Rico, The Virgin Islands, Guam and the District of Columbia.

SUBJECT: Implementation Guidance for MEPS GC iMARC System Access for Bonus Control Number Validation

### 1. References.

- a. ARNG Selected Reserve Incentive Programs (SRIP) Policy Fiscal Year (FY) 2010, 16 June 2010
- b. National Guard Regulation (NGR) 600-7, Selected Reserve Incentive Programs, 26 March 1999
- c. Education and Incentive Operation Message (EIOM) 09-026, Bonus Control Numbers, 27 February 2009

2. Background. Incentive contracts are not valid without an iMARC generated Bonus Control Number (BCN). Manually generated BCNs are not authorized or payable after 1 June 2009, IAW EIOM 09-026. All BCNs must be requested and approved in iMARC before enlistment, extension, or appointment. Incentive contracts without iMARC generated BCNs will not be processed to DFAS for payment.

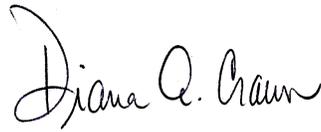
3. Purpose. Advise Military Entrance Processing Station (MEPS) Guidance Counselors (GCs) to obtain iMARC "viewer" access to verify an applicant has an approved BCN at time of enlistment, extension, or appointment and/or request a BCN for Incentive Manager (IM) approval.

4. Required Action. MEPS GCs will request iMARC "viewer" access in accordance with the attached instructions. MEPS GCs will not process incentive contracts that do not have iMARC generated BCNs. Execution of an incentive contract without an approved BCN will result in loss of REQUEST system access.

5. POC. Direct incentive program inquiries to the supporting Incentive Manager per the attached list. Incentive Managers will refer questions to the Incentive Operations Team at the Professional Education Center (PEC), North Little Rock, AR.

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**4 Encls**

1. [EIOM 10-044 \(IN\)](#)  
[\[attachment\] - Request  
iMARC Access \(MEPS  
GCs\).pdf](#)
2. [EIOM 10-044 \(IN\)](#)  
[\[attachment\] - iMARC BCN  
Request for MEPS GCs.pdf](#)
3. [EIOM 10-044 \(IN\)](#)  
[\[attachment\] - iMARC  
Request Access MEPS  
GCs.pdf](#)
4. [EIOM 10-044 \(IN\)](#)  
[\[attachment\] - State Incentive  
Managers POC List Sept  
2010.pdf](#)