



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
111 SOUTH GEORGE MASON DRIVE
ARLINGTON, VA 22204-1382

NGB-ARS (40)

NOV 20 1998

MEMORANDUM FOR THE ADJUTANTS GENERAL OF ALL STATES, PUERTO RICO, THE VIRGIN ISLANDS, GUAM AND THE DISTRICT OF COLUMBIA

SUBJECT: (All States Log Number I99-0136) Maintenance of Centralized Credential and Quality Assurance System (CCQAS)

1. This memorandum updates the procedures to ensure Army National Guard (ARNG) compliance with Department of Defense Directive 6025.13, which mandates requirements for credentialing and privileging health care providers. The requirements include obtaining, verifying, and reporting specific information regarding credentials, staff membership, adverse privileging actions, and malpractice claims. This information is to be entered and maintained in a CCQAS. Initial instructions were outlined in All States Letter P98-0044, dated 27 July 1998.

2. A review of the CCQAS database revealed that certain data fields, such as state license renewal date, are not being updated on an annual basis as required. Moreover, there are discrepancies between the Standard Installation Division Personnel System (SIDPERS) database and the state CCQAS database. This is a critical medical readiness issue since health care providers who are not current in the CCQAS database are non-deployable and are not authorized to provide health care as part of their military duties.

3. Request health care provider records be updated as follows:

a. Validate the status and SSN of each health care provider in the SIDPERS list in enclosure 1.

b. Validate current State ARNG health care providers in CCQAS database in enclosure 2.

c. For those providers listed in CCQAS, but not in SIDPERS annotate the CCQAS list using transfer or loss codes found in NGB (AR) 25-10, Appendix A of C3 (modified) dated 15 May 1998, with effective dates.

d. For those providers listed in SIDPERS, but not in CCQAS, complete the required credentialing packet and electronic data file.

NGB-ARS

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e. Submit the above data to U.S. Army MEDCOM, ATTN: CCQAS Coordinator (MAJ Pam Ward), Ft. Sam Houston, Texas 78234-6010. MAJ Ward can be reached at 210-221-7903, DSN 471-7903 or e-mail at pamelaward@cen.amedd.army.mil.

4. On a quarterly basis, beginning January 2000, the ARNG Surgeon will coordinate with the U.S. Army MEDCOM for the same information provided in enclosures 1 and 2. Discrepancies will be sent to each state for corrective action.

5. This memorandum will expire one year from date of publication unless sooner rescinded or superseded.

6. The point of contact for this policy is MAJ Darlene McCurdy at DSN 327-9535 or 703-607-9535.

FOR THE CHIEF, NATIONAL GUARD BUREAU:



HOMER J. WRIGHT
COL, MC
Chief Surgeon, Army National Guard

2 Encls
as

CF:
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