DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
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NGB-ARH

18 September 2001

MEMORANDUM FOR THE ADJUTANTS GENERAL OF ALL STATES, PUERTO RICO, THE VIRGIN ISLANDS, GUAM AND THE COMMANDING GENERAL OF THE DISTRICT OF COLUMBIA

SUBJECT: (All States Log Number P01-0056) Revision of Career Management Field (CMF) 91 (Medical) and Personnel Management Implementation Instructions for the 91W Transition Process - Army National Guard (ARNG)

1. Notification of Future Change (NOFC) to the Department of the Army Pamphlet (DA PAM) 611-21, E-0004-5, Revision of CMF 91 (MEDICAL), 30 SEP 99. http://www.cs.amedd.army.mil/91w/ and http://perscomnd04.army.mil/milpermsgs.nsf

a. DA PAM 611-21, Military Occupational Classification and Structure. http://www.usapa.army.mil/

b. AR 614-200, Enlisted Assignments and Utilization Management. http://www.usapa.army.mil/

c. NGR 600-200, Enlisted Personnel Management.

2. This two-part message applies to the Army National Guard (ARNG) only:

a. Part one outlines the CMF 91 reclassification directives in MILPER MSG 01-124, NOFC E-0004-5, TABLE C-3 AND NOFC E-9904-15 and the execution process for award and removal of the transition Additional Skill Identifier (ASI) Y2 applicable to the 91W (Health Care Specialist) Transition. Military Occupational Specialty (MOS) 91W will replace the MOS 91B (Medical Specialist) and the MOS 91C (Practical Nurse) effective 30 September 2001. The ARNG transition period for full personnel reclassification and MOS 91W transition is eight years, beginning 1 October 2001 and ending 30 September 2009. Failure to meet MOS 91W transition standards by 30 September 2009 will result in mandatory reclassification to a non-91 CMF MOS in accordance with AR 614-200.

b. Part two outlines the transition pathways 91W ASI Y2 soldiers must accomplish before ASI Y2 is removed.

3. Part One: State Personnel Managers will publish MOS orders for the following reclassification actions. The MOS orders will be submitted to the Standard

Installation/Division Personnel System (SIDPERS) Interface Branch (SIB) for entry into SIDPERS.

a. The MOS 42E-Optical Laboratory Specialist. Deleted. All soldiers currently classified in MOS 42E will be reclassified to MOS 91H (Optical Laboratory Specialist) with all associated Special Qualifications Identifier (SQI), ASI, Secondary MOS (SMOS) and Additional MOS (AMOS) (if applicable) retained.

b. The MOS 71G-Patient Administration Specialist. Deleted. All soldiers currently classified in MOS 71G are reclassified to MOS 91G (Patient Administration Specialist) with all associated SQI, ASI, SMOS and AMOS retained.

c. The MOS 76J-Medical Supply Specialist. Deleted. All soldiers currently classified in MOS 76J in ranks Private - Master Sergeant (PVT-MSG) are reclassified to MOS 91J with all associated SQI, ASI, SMOS and AMOS retained. All soldiers in rank of Sergeant Major (SGM) are reclassified to MOS 91Z (Chief Medical NCO) with all associated SQI, ASI, SMOS and AMOS retained.

d. The MOS 91B-Medical Specialist and MOS 91C-Practical Nurse.

(1) The MOS 91B Medical Specialist. Deleted. All soldiers currently classified in MOS 91B in ranks PVT-MSG are reclassified to MOS 91W with all associated SQI, ASI, SMOS and AMOS retained. Soldiers in ranks PVT-SFC are further identified with ASI Y2. Soldiers in rank of Sergeant First Class (SFC) with a promotion sequence number (identified for promotion) prior to 1 October 2001 and soldiers in the rank of MSG will be reclassified to 91W with no further training required and will not receive ASI Y2. Soldiers currently classified in MOS 91B in rank of SGM are reclassified to MOS 91Z with all associated SQI, ASI, SMOS and AMOS retained.

(2) The MOS 91C-Practical Nurse. Deleted. All soldiers currently classified in MOS 91C in ranks PVT-MSG are reclassified to MOS 91W with ASI M6 (Practical Nurse) with all associated SQI, ASI, SMOS and AMOS retained. Soldiers in ranks PVT-SFC are further identified with ASI Y2. Soldiers in rank of SFC with a promotion sequence number (identified for promotion) prior to 1 October 2001 and soldiers in the rank of MSG will be reclassified to 91W with no further training required and will not receive ASI Y2. All soldiers currently classified in MOS 91C in rank of SGM are reclassified to MOS 91Z with all associated SQI, ASI, SMOS and AMOS retained.

(3) Transition Process.

(a) For 91B and 91C soldiers currently meeting all transition criteria: The unit commander may immediately submit source documentation and DA Form 4187 (Personnel Action) (or appropriate State format if different than DA Form 4187) to the State Surgeon/Deputy State Surgeon for review and approval. Upon State Surgeons/Deputy State Surgeons approval the DA Form 4187 will be forwarded to the soldiers orders publication authority. The soldiers orders publication authority will publish appropriate MOS awarding orders. The MOS award order will be submitted to the State SIB for SIDPERS personnel transaction and removal of ASI Y2.

(b) For those 91B and 91C soldiers not meeting the transition criteria: Upon their successful completion of all required transition training, the unit commander will verify, prepare and forward a DA Form 4187 with a photocopy of all documentation, certifications and/or licensures to the State Surgeon/Deputy State Surgeon for review and approval. Upon State Surgeon/Deputy State Surgeon approval, the DA Form 4187 will be forwarded to the soldiers orders publishing authority. The soldiers orders publication authority will publish appropriate MOS awarding orders. The MOS award order will be submitted to the State SIB for SIDPERS personnel transaction processing and removal of transition ASI Y2.

e. The MOS 91E-Dental Specialist. Revised. All soldiers currently classified in MOS 91E in grade SGM are reclassified to MOS 91Z with all associated SQI, ASI, SMOS and AMOS retained.

f. The MOS 91M-Hospital Food Service Specialist. Revised. All soldiers currently classified in MOS 91M in grade SGM are reclassified to MOS 91Z with all associated SQI, ASI, SMOS and AMOS retained.

g. MOS 91Q-Pharmacy Specialist. Revised. All soldiers classified in MOS 91Q in grade PVT-MSG ASI Y7 is deleted. All soldiers currently classified in MOS 91Q in grade SGM are reclassified to MOS 91Z with all associated SQI, ASI, SMOS and AMOS retained.

4. All required supporting documentation for MOS orders publication and SIDPERS

transactions is accomplished by the affected soldiers personnel services section and is the responsibility of the Unit Commander. The State Surgeon/Deputy State Surgeon is the review, verification and final approval authority for all 91W Transition transaction requests. The Medical Protection System (MEDPROS), Medical Occupational Data System (MODS), 91W Tracking Module, will be the information repository medium used for tracking and managing the initial, sustainment and continuing education training requirements for the 91W Transition Program. The State Surgeon/State Area Command (STARC) Medical Detachment is the Office of Primary Responsibility (OPR) for oversight and management of the 91W Transition Program and the personnel information maintenance of the 91W Tracking Module. The MODS tracking of ARNG 91W soldiers will begin no later than the second quarter of Fiscal Year (FY) 2002.

5. Part Two. Transition Pathways. The DA Form 4187 must state the specific pathway used when requesting removal of the ASI Y2 from MOS 91W soldiers records. The pathways for removal are as follows:

a. The MOS 91B soldiers.

(1) Hold a valid and current, unrestricted certification from the National Registry of Emergency Medical Technicians (NREMT) as an Emergency Medical Technician (EMT)-Paramedic (EMT-P) or;

(2) Hold a valid and current, unrestricted certification from the NREMT as an EMT-Intermediate (EMT-I) or;

(3) Hold a graduation certificate (DA Form 1059-Service School Academic Evaluation Report) from the Active Component (AC) 91B/91W Basic Noncommissioned Officer Course (BNCOC) or Reserve Component (RC) 91B/91W BNCOC (must have been completed after 1 October 1996), plus a valid and current, unrestricted certification from the NREMT as an EMT-Basic (EMT-B), plus a valid certification for Basic Trauma Life Support (BTLS) the advanced module, or a valid certification from the NREMT as an EMT-B, plus a valid certification for BTLS advanced module, or a valid certification for PHTLS advanced module or military provider, plus a certificate of completion for the 91W transition training program under the auspices of the AMEDD Center and School for the Trauma AIMS course. Trauma AIMS is a course for soldiers transitioning to 91W which teaches critical skills in **Trauma** assessment, advanced **A**irway, **I**ntravenous therapy, **M**edications and pharmacology, and **S**hock management.

b. The MOS 91C soldiers.

(1) Hold a valid and current, unrestricted license in practical and/or vocational nursing (LPN/LVN) from a recognized State or Territory; and a valid and current, unrestricted certification from the NREMT as an EMT-P or;

(2) Hold a valid and current, unrestricted LPN/LVN license from a recognized State or Territory; and a valid and current, unrestricted certification from the NREMT as an EMT-I or;

(3) Hold a valid and current, unrestricted LPN/LVN from a recognized State or Territory; and a valid and current, unrestricted certification from NREMT as an EMT-B; and a valid BTLS advanced module certification or a valid PHTLS advanced module or military provider certification.

6. The documents listed below will be accepted as proof of certification, licensure or training course completion for removal of ASI Y2:

a. The NREMT certificates and wallet cards (EMT-B; EMT-I; EMT-B) with expiration date (must provide both).

b. Documentation that reflects a current LPN/LVN licensure with expiration date. License must be issued from a recognized State or Territory.

c. The PHTLS (advanced provider or military provider) course completion certificate issued by the National Association of Emergency Medical Technicians (NAEMT).

d. The BTLS (advanced provider or military provider) course completion certificate issued by BTLS international.

e. Trauma AIMS course completion certificate from an AMEDD C&S approved program.

f. The AC BNCOC: DA Form 1059 (Service School Academic Evaluation Report). RC BNCOC: DA Form 1059 must reflect a course date completion after 1 October 1996.

7. If desired, commanders may submit one DA Form 4187 (or appropriate State format if different than DA Form 4187) with an attached roster of names, social security numbers and photocopies of source documents. The NREMT certifications will be verified with the issuing agency and discrepancies addressed through command channels. Approved requests for removal of ASI Y2 will be reflected in published orders and will be entered in SIDPERS and MODS in an expeditious and timely manner. It is imperative that all commanders, first line leaders and soldiers understand the ASI Y2 removal procedures outlined above and diligently submit appropriate documentation to allow for accurate personnel and MOS qualification accounting.

8. References: DA PAM 611-21, AR 614-200, MILPER MSG 01-124, NOFC E-0004-5, TABLE C-3 and NOFC E-9904-15 are electronically accessible via the website addresses indicated above. The Office of Primary Responsibility for NGR 600-200 (Enlisted Personnel Management) is the Enlisted Policy & Programs Division as indicated below.

9. This correspondence and other issues related to the Office of the Chief Surgeon, Army National Guard and the 91W Transition Program can be accessed on the NGB-ARS website at https://guardnet.ngb.army.mil/splash.asp.

10. This memorandum expires 30 September 2002, unless sooner rescinded or superceded.

11. Points of contact (POC) are as follows:

a. The State POC for the 91W Transition Program is the State Surgeon/Deputy State Surgeon or designate.

b. The National Guard Bureau Office of the Chief Surgeon POC is MSG Richard J. Eisenbart at DSN 327-7145, 703-607-7145, Fax 7183 or 7187 or e-mail address richard.eisenbart@ngb.army.mil.

c. The National Guard Bureau Enlisted Policy & Programs Division POC is SGM Frank Yoakum at DSN 327-3446, 703-607-3446 or e-mail address frank.yoakum@ngb.army.mil.

d. The National Guard Bureau Personnel Information Systems POC is CW3 Joanne Givens at DSN 327-9172, 703-607-9172, or e-mail address joanne.givens@ngb.army.mil.

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