



DEPARTMENTS OF THE ARMY AND THE AIR FORCE  
NATIONAL GUARD BUREAU  
111 SOUTH GEORGE MASON DRIVE  
ARLINGTON, VA 22204-1382



NGB-ARP-CD (37-100-93)

12 APR 1993

MEMORANDUM FOR See Distribution

SUBJECT: (All States Memo LOG No. P93-0028)  
Standardization of Incap Travel Funding

1. References:

- a. Joint Federal Travel Regulation, Para U7150
- b. AR 37-100-93, Chapter 250

2. It is the policy of the National Guard Bureau to take care of our injured/diseased soldiers and to provide the best medical care available. Sometimes it becomes necessary to require a soldier to travel to Military Medical Treatment Facilities out of the local area or even out of State.

3. In accordance with reference 1.a., and expanded by this letter, a National Guardsman injured in the line of duty is authorized reimbursement for actual expenses incurred while traveling to and from a Military Treatment Facility. Transportation will be by Government procured transportation as the preferred method. If such transportation is not provided, a member is entitled to reimbursement for actual transportation expenses incurred, supported by receipts.

4. Meals will be provided by the hospital and will be charged back to NGB under 2U50.0000 for enlisted soldiers. Officers will be charged the posted meal charge. When meals are not provided or when traveling to and from the hospital, a member is entitled to reimbursement for actual meals purchased not to exceed per diem rate for that area, supported by receipts.

5. Every effort will be taken to try and place the member in a medical holding company, or in post temporary quarters. If quarters are not available, the member should receive a statement of non-availability from the post/hospital housing office. The member will be entitled to reimbursement for actual motel room expenses incurred not to exceed per diem rate for that area, supported by receipts.

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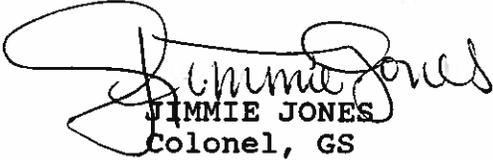
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6. A review of Elements of Resource (EOR) codes used by States across the nation does not appear to be standardized. Until NGB-ARP-CD can establish an EOR for Incap, travel associated with Incap will be charged to 211J.

7. This policy expires one year from this date unless superceded by the new NGB PAM 135-381.

8. Point of contact is MAJ Jon Dart, NGB-ARP-CD, DSN: 327-9198.

FOR THE CHIEF, NATIONAL GUARD BUREAU:



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