DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
1411 JEFFERSON DAVIS HIGHWAY
ARLINGTON, VA 22202-3231

NGB-ARH 22 April 2004

MEMORANDUM FOR See Distribution

SUBJECT: Clarification policy for Global War on Terrorism Expeditionary Medal (GWOTEM) and Global War on Terrorism Service Medal (GWOTSM) (ARH memo 04-007)

1. References:

a. Message, HQ, HRC, AHRC-PDO-PA, 17 Mar 04, subject: Global War on Terrorism Expeditionary Medal and Global War on Terrorism Service Medal – Implementing Instructions.

b. AR 635-5, Separation Documents, 15 Sep 00

2. The following clarification applies to all Soldiers in the Army National Guard (ARNG) and the Army National Guard of the United States (ARNGUS).

3. The GWOTEM is authorized to be awarded to Soldiers who are deployed, assigned, attached, OPCONd, and/or on temporary duty (TDY) orders to the specific areas of eligibility (AOE) (refer to paragraph 3A(2) of reference A).

4. The GWOTSM is authorized to be awarded to Reserve Component under the following:

a. Soldiers serving on active duty in an Active Guard Reserve (AGR) status (Title 10 and/or Title 32) and Active Duty for Special Work (ADSW) (Title 10 and/or Title 32), and Full-time National Guard Duty (FTNGD) (Title 32) under ADSW orders.

b. Soldiers called up under State Active Duty (SAD) orders in support of Airport Security operations from 27 Sep 01 through 31 May 02 are also authorized award of the GWOTSM. Soldiers called up under SAD after or before this time period are not authorized the award.

c. Soldiers serving on active duty primarily for training in Initial Entry Training (IET) or Basic Training (BT), Advanced Individual Training (AIT), and/or for Annual Training (AT), Officer training courses, Warrant Officer training courses, and/or any training not in direct support of the GWOT operations are not authorized award of the GWOTSM.

d. Soldiers on Active duty for Training (ADT) may qualify for award of the GWOTSM if their ADT is training in support of GWOT. For instance, if a Soldier is called up on ADT orders for 30 consecutive days in support GWOT working at the Casualty Assistance Branch at the Department of the Army Human Resources Command, he or she would be eligible for award of the GWOTSM. Final determination for award of the GWOTSM under ADT orders should be made by the Military Personnel Management Officer (MPMO).

5. The GWOT medals may be authorized after the Soldier has served 30 consecutive or 60 nonconsecutive days on active duty orders (GWOTSM) or served in the designated AOE (GWOTEM). Permanent orders are not required, nor authorized for issuance of these awards.

6. Send questionable cases through the Military Personnel Management Officer (MPMO) to National Guard Bureau, ATTN: NGB-ARH-S, 1411 Jefferson Davis Highway, Arlington, VA 22202-3231 for final determination.

7. ARNG Soldiers who qualify for either award and have been separated from active status will require a DD Form 215. Pay attention to reference 1b, paragraph 2-7a(2) that states only two DD Form 215s can be issued. Cases with more than two DD Form 215s will require a reissue of the DD Form 214. A remark in item 18 is required. Submit requests with all supporting documentation (orders, DD Form 214(s), DD Form 215(s), etc.) through channels to the MPMO.

8. Soldiers separated to the United States Army Reserve (USAR) control group (including retired) will submit their request to US Army Human Resources Command, ATTN: AHRC-PAV-V, 1 Reserve Way, St. Louis, MO 63132-5200.

9. Soldiers discharged (without Reserve status) will submit their request to the National Personnel Records Center (NPRC), 9700 Page Avenue, St. Louis, MO 63132-5100.

10. It is imperative that Soldiers discharged or separated from the ARNG that their personnel records are transmitted in a timely manner to the appropriate agency. Requests that are received and processed by these agencies must be able to locate the Soldiers' records for inclusion.

11. Record custodians are not authorized to transmit records that do not contain the correct DD Form 214, or the issuance of a DD Form 215. Custodians must ensure that

all records from the effective date of this policy contain the corrected separation documents.

12. Points of Contact:

a. Enlisted policy issues, NGB-ARH-S, MSG Chris Van Briesen, DSN 327-3401, (703) 607-3401 or email Christopher.VanBriesen@ngb.army.mil.

b. Officer policy issues, NGB-ARH-S, MAJ Rose Deck, DSN 327-3400, (703) 607-3400 or email Rose.Deck@ngb.army.mil.

Encl
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