



DEPARTMENTS OF THE ARMY AND THE AIR FORCE  
NATIONAL GUARD BUREAU  
1411 JEFFERSON DAVIS HIGHWAY  
ARLINGTON, VA 22202-3231

NGB-ARH

15 FEB 2005

MEMORANDUM FOR MILPOs

SUBJECT: Amendment to NGB-ARH Memo #05-002 Streamlined Process for Promotion to First Lieutenant (1LT) (NGB-ARH memo # 05-006)

1. Reference NGB-ARH memorandum #05-002, dated 18 Jan 2005, Subject: Streamlined Process for Promotion to First Lieutenant
2. The following change is made to the reference in paragraph one:
  - a. Although the streamlined process in reference 1 applies to Army Medical Department (AMEDD) and Staff Specialist (SS) officers, the following additional documentation is required to be submitted to NGB-ARP as part of the packet to promote these officers to 1LT:

(1) For AMEDD officers, the officer must be assigned to a valid vacancy, with no other officer assigned to that position and must be assigned to a position requiring the specialty held by the officer. MS officers' (67A-67D AOC only) primary specialty will be shown in SIDPERS by their MFA/AOC (70-73 Series), not AOC. 67A-D are duty position AOCs only and will not be utilized as primary AOCs. All officers that are required to hold a license/certification as a condition of their AOC will have a confirmation memorandum verifying that the officer is credentialed in CCQAS at Ft. Sam Houston, not state level. (Fax acceptable). Any MILPO personnel may accomplish the confirmation memo. All MC, DE, SP, VC and MS (67F) officers fall into this category. 73 Series MS officers and 66F/66H8E/66P AN officers also fall into this category. 65D officers are required to hold both a state license and NCCPA certification. Both must be current and validated. Alternate options are to provide copies of the actual licenses/certification, or to provide a printout from the state's on-line license verification system that shows the license/certification is current. However, those options do not eliminate the requirement to maintain currency in CCQAS. MC officers will have their primary AOC and appropriate 9A-9E Additional Skill Identifier shown in SIDPERS IAW the medical specialty training completed or in progress, not the AOC of the position. Example: Position may call for a 62B. Physician was trained for Internal Medicine. Applicant should be shown in SIDPERS as 61F with the appropriate proficiency identifier (9A-9E) found in DA Pam 611-21.

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MC officers that have completed Ft. Rucker Flight Surgeon course will have 61N loaded as their secondary AOC only, never primary, IAW DA Pam 611-21 and Notice of Future Changes that have been published. Primary AOC will indicate the civilian medical specialty residency completed or in progress with appropriate 9A-9E ASI.

(2) For Staff Specialist (SS) officers a copy of the NGB-ARH memorandum authorizing a temporary position for the officer must be included. This document is used to verify that the officer has been properly entered into the ARNG system as a SS officer.

3. Point of contact for this action is LTC Lemuel Clement, Chief, Personnel Regulation Branch, NGB-ARH-RB, DSN 327-3400 or 703-607-3400.



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