



DEPARTMENTS OF THE ARMY AND THE AIR FORCE  
NATIONAL GUARD BUREAU  
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ARLINGTON, VA 22202-3231

29 MAR 2005

NGB-ARH

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Change 2, FY-05 Army National Guard Enlistment Criteria Memorandum (ARH Memo 05-30)

1. Reference: Paragraphs 2-6, 2-7a(2), (3), and (4), 2-58, 2-109d, and Table 2-2 of the FY-05 ECM w/Change 1 dated 1 FEB 05.

2. Make the following changes based on current military operations and Army National Guard strength requirements:

a. Add to the end of paragraph 2-6a(9): Applicants will be required to obtain their GED within three (3) years of enlistment. Applicants who fail to obtain their GED within three (3) years of enlistment will be discharged.

b. Change paragraph number 2-6a(10) to 2-6a(11). Add to the end of paragraph 2-6a(11): Applicants will be required to obtain their GED within three (3) years of enlistment. Applicants who fail to obtain their GED within three (3) years of enlistment will be discharged.

c. Change paragraph number 2-6a(11) to 2-6a(12).

d. Change paragraph number 2-6a(12) to 2-6a(13).

e. Change paragraph number 2-6a(13) to 2-6a(14).

f. Change paragraph number 2-6a(14) to 2-6a(15).

g. Insert paragraph 2-6a(10) Non-High School Graduate (NHSG). Applicants who have documented proof of completion of their 9<sup>th</sup> grade attendance based program of classroom instruction are eligible for enlistment. Applicants must have a certified copy of their high school transcript. Applicants will be required to obtain their GED within three (3) years of enlistment. Applicants who fail to obtain their GED within three (3) years of enlistment will be discharged. This agreement will be noted in the remarks section of the DD form 1966 series and signed by the applicant. Applicants must have a minimum AFQT score of 31 on the ASVAB test to be eligible for enlistment.

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h. Add Non-High School Graduate (NHSG) to paragraphs 2-7a(1), 2-7a(2), 2-7a(3) and 2-7a(4).

3. All States, territories and the District of Columbia will assist their Soldiers in obtaining their GED for retention within the specified time period.

4. Recruiters will fully explain to applicants enlisting as NHSG that they will not be eligible for any SRIP/enlistment bonuses at the time of enlistment and this should be noted in the remarks section of the DD form 1966 series and signed by the applicant.

5. Update Table 2-2, PS authorized grade for enlistment Note 5 to read: Up to previous grade held at the time of last separation/discharge; however, no higher than the authorized grade of the position. In some instances, PS applicants may be required to enlist one or two grades below the grade held at the time of separation/discharge from previous military service due to position availability. PS applicants will only enlist in grades in which they meet Army NCOES requirements. PS applicants who do not possess Army NCOES or authorized equivalent training for Army NCOES will not enlist higher than the grade of E-5.

6. Update paragraph 2-58, Post enlistment waivers and/or exceptions to policy to read:

a. Disqualification(s) discovered after a Soldier enlists that would have required an enlistment waiver will be considered for a post enlistment waiver on a case-by-case basis. Waiver authorities can not grant waivers predicated on the fact that the applicant or Soldier has already enlisted in the ARNGUS. Requests for all post enlistment waivers will be forwarded through the GCR system to NGB-ARH for approval.

b. Disqualification(s) discovered after a Soldier enlists that would have required an enlistment exception to policy will be processed for discharge. Post enlistment exceptions to policy are not authorized. Commanders will initiate discharge proceedings for Soldiers who would have required an enlistment exception to policy per the appropriate paragraph.

7. Update paragraph 2-109d, Enlistment to read: Individuals will make initial contact with their ARNG unit of assignment within 30 days of their active duty ETS to accomplish administrative requirements, obtain sponsor information, obtain alert data, and establish the date when to report for duty. Soldiers departing active duty on transition leave will still contact the ARNG unit of assignment within 30 days; however, their first duty period will be after the completion of their transition leave and will be coordinated with the ARNG Command/Full-Time Unit Support Staff (FTUS). Those who do not contact their ARNG unit of assignment and fail to report for duty or cannot be located will be processed as unsatisfactory participants under the provisions of

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AR 136-91, paragraph 4-12. ARNG commanders are authorized to omit unexcused absence notices for Soldiers who fail to report or cannot be located within 60-90 days after separation from active duty. Soldiers with a remaining MSO will be transferred to the IRR control group (annual training). Soldiers with no remaining MSO should be transferred to the IRR control group (reinforcement).

8. The policy governing NHSG enlistments in paragraph 2 through 4, above will expire 30 September 2008 unless otherwise superseded or rescinded.

9. Point of contact is SFC Donald W. Kiefer at (703) 607-5350, DSN: 327-5350, email: donald.kiefer@ngb.army.mil.

  
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