



DEPARTMENTS OF THE ARMY AND THE AIR FORCE  
NATIONAL GUARD BUREAU  
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ARLINGTON, VA 22202-3231

S: 12 July 05

NGB-ARH-R

1 July 2005

MEMORANDUM FOR Human Resource Officers

SUBJECT: Draft Full-Time Support Manpower Requirements Voucher for FY06  
(NGB-ARH Memo #05-052)

1. This memorandum provides the first look at the FY06 Draft Full-Time Support requirements at the UIC level of detail. The format remains the same as used in the FY05 requirements voucher. ARNG Modular Force and Aviation Transformation have directly impacted the development of FY06 FTS requirements. Command Plan 07 will not be locked by NGB-ARF until July 05. FY06 documentation for converting and activating units remain in staffing mode at HQDA and it is anticipated that HQDA will approve them in Jul/Aug timeframe. The timeline for reviewing and locking FTS requirements is currently programmed for finalization in August. The database will then be forwarded to NGB-ARM for resourcing. With the acceleration of force structure programmed action, it is recommended that your staff conduct an extensive review of the draft requirements to ensure that all units are listed and provide comments through the automated process by clicking on the pencil located on the voucher. My staff will review all comments and a response will be forthcoming to you.

2. Full-Time Support manpower requirements are based on Draft Command Plan 07 (CP07/TSP07). The latest updated was placed on GKO with a Jun 05 date. The MTOE/TDAs database used to compute maintenance requirements has not been updated as of yet. It is anticipated that we should see the out of cycle FY05/FY06 documents HQDA approved in Jul/Aug. Requirement Voucher will be updated at that time and technician requirements will be calculated for both surface and aviation maintenance at the UIC level of detail. The "Blue Book" is being updated for AGR requirements and these are reflected on the draft voucher. In some cases, baseline requirements are being built due to lack of HQDA approved Base TOEs. TDA AGR and Technician requirements are calculated from workload factors identified in staffing guides for specific work centers. Surface maintenance technician requirements are calculated from the authorized equipment on MTOE/TDA and associated MARC data. Aviation maintenance requirements are calculated from the authorized flight status personnel and aircraft on MTOE/TDA utilizing required flying hour program and associated MARC data.

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3. We ask that you review your "DRAFT" FTS requirements and note any changes from FY05 to FY06. To assist you with this review, a short summary is provided by category indicating any significant changes or application of the staffing standard. If you have any questions regarding a staffing guide, an application of a staffing standard or a workload factor used, please contact the POC within the respective paragraph.

a. Units – MTOE AGR requirements are derived from the Standard Staffing Guide for Units ("Blue Book") based upon a Standard Requirements Code (SRC). The current staffing guide is being updated to include all new SRCs contained in CP07 and will be placed on GKO after requirement voucher is published. By clicking on the AGR number, you can review new proposed requirements. In conducting your review, you should ensure that all organizations in accordance with the information contained in Draft CP07 are reflected on the voucher. POCs are Ms Sheetz, DSN 327-5821 and Mrs. Hinman, DSN 327-0539.

b. Joint Force HQ (State) – The updating of all workload factors has been delayed due to some external files not being locked. It is anticipated that information will be available soon and the manpower equations will be run and requirement updates will be reflected on the next draft voucher in July. POCs are Mr. Sikora, DSN 327-0637 and Mr. Sines, DSN 327-5851.

c. Training Sites – The training site requirements have been updated based on category changes provided by NGB-ART. POC is Mr. Dellavalle, DSN 327-5847.

d. TASS – FY06 data has been received from NGB-ART and preliminary adjustments have been made to the AGR requirements. POC is Mr. Dellavalle, DSN 327-5847.

e. Surface Maintenance – Maintenance requirements remain constant from FY05 numbers. Since FY06 MTOEs are still in the staffing mode, no information has been pulled from WEBTAADS. It is anticipated that most of the documents will be HQDA approved in July at which time surface maintenance requirements will be calculated and should appear on the next draft programmed for July. Based on ARNG transformation it is requested that all MATES contributor states, review split of technician requirements to the gaining state where equipment is being maintained. If technician requirement splits are no longer valid or anticipate that numbers will change, please let us know so that table can be updated to reflect proper distribution of technician requirements. POC is Ms Sheetz, DSN 327-5821.

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f. Aviation Maintenance and AATS – Maintenance requirements remain constant from FY05 numbers. Since FY06 MTOEs are still in the staffing mode, no information has been pulled from WEBTAADS. It is anticipated that most of the documents will be HQDA approved in early July at which time aviation maintenance requirements will be calculated and should be reflected on the next draft programmed for July. POC is Ms Sheetz, DSN 327-5821.

g. Recruiting & Retention – No change in requirements at this time. Requirements will remain constant until NGB-ASM completes its staffing of recommended FY06 adjustments.

4. If you need further information, please contact LTC Brothers, DSN 327-5905 or Ms. Sheetz, DSN 327-5821.



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