



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
1411 JEFFERSON DAVIS HIGHWAY
ARLINGTON, VA 22202-3231

NGB-ARH

21 OCT 2005

MEMORANDUM FOR THE ADJUTANTS GENERAL OF ALL STATES,
PUERTO RICO, THE VIRGIN ISLANDS, GUAM, AND COMMANDING GENERAL
OF THE DISTRICT OF COLUMBIA

SUBJECT: General Douglas MacArthur Leadership Award Program for Calendar Year
2005 (CY05) (NGB-ARH Policy Memo #05-072)

1. References:

a. Army Regulation 600-89, General Douglas MacArthur Leadership Award
Program, 16 May 2003.

b. DA Message 011637Z Sep 05, subject: General Douglas MacArthur Leadership
Award Program for Calendar Year 2005 (CY05).

2. Headquarters, Department of the Army, in cooperation with the General Douglas
MacArthur Foundation, presents annual leadership awards to recognize outstanding
company grade officers (LT or CPT and WO1 or CW2) in the Active Army, the Army
National Guard (ARNG) and the Army Reserve, who demonstrate the ideals for which
General MacArthur stood, "Duty, Honor, Country".

3. The purpose of these awards is to promote, sustain, and recognize outstanding
junior officer/warrant officer leadership. Selection is based on the officer's overall
leadership performance throughout the calendar year (CY). Battalion commanders are
encouraged to nominate potential candidates for this prestigious award. The ARNG has
been authorized seven awards (six officers and one warrant officer).

4. **Eligibility Criteria:** All nominees must –

a. Be a junior officer/warrant officer (LT or CPT, WO1 or CW2) in the ARNG.
Captains and CW2s cannot be on a promotion list for MAJOR/CW3 as of 31 December
2005.

b. Meet the height/weight standards specified in AR 600-9.

c. Have passed the Army Physical Fitness Test (APFT) within the last twelve
months prior to 31 December 2005 in accordance with FM 21-20, Physical Fitness
Training.

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- d. Meet military education requirements for grade.
- e. Meet civilian education requirements for grade.

5. **Selection Criteria:** Selection is based on overall leadership performance of the officer during CY 2005 only. Selection should consider the following factors –

- a. Leadership performance that exemplifies the ideals of “Duty, Honor, and Country.”
- b. Ability to influence others to accomplish the mission by providing purpose, direction and motivation.
- c. Understanding of human nature and the ability to gain consensus among diverse groups.
- d. Demonstration of technical and tactical competence.
- e. Commitment to the Army values of leadership, duty, respect, selfless service, honor, integrity, and personal courage as contained in FM 1, The Army.
- f. Development of cohesive teams that anticipate requirements and exercise initiative within the commander’s intent.
- g. The intangible aspects of leadership to include people skills, leadership climate, and interpersonal communication skills.
- h. Demonstration of the “Attributes of Leadership” as contained in FM 22-100, Military Leadership, Chapter 2.

6. **Nomination Instructions:**

- a. The Adjutant General (TAG) may nominate one company grade officer and one warrant officer to the Chief, National Guard Bureau for this award.
- b. The Adjutant General will convene a board of officers when more than one nominee has been selected to represent their State or Territory. The state selection board will nominate the best individual to represent their state or territory and forward the nomination to NGB-ARH.

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c. The General Douglas MacArthur Leadership Award nomination packets will consist of a plain black 1", 3-ring binder. Inserted in the plastic cover on the front of the binder will be plain bond paper listing the officer's last name, first name and middle initial, second line will list officer's rank and SSN. Third line will list complete unit of assignment and the fourth line will list officer's state followed by Army National Guard. The binder will contain the following enclosures (each enclosure will be contained in clear document protectors and numerically tabbed using clear tabs).

Table of Contents

- Encl 1** - Official photograph. (Class A Uniform only, full length or digital acceptable, not more than two years old and all information is current)
- Encl 2** - Height and weight compliance statement
- Encl 3** - DA Form 705 (APFT)
- Encl 4** - Last four OER's
- Encl 5** - DA Form 2-1 (updated and current as of 31 Dec 05)
- Encl 6** - Civilian Education (copy of transcripts or diplomas)
- Encl 7** - Military Education (AERs or diplomas)
- Encl 8** - Individual contributions to the state and/or local community (not to exceed two pages)
- Encl 9** - Individual unit accomplishments/contributions to the ARNG (not to exceed two pages)
- Encl 10** - The Adjutant General's memorandum
- Encl 11** - Brigade Commander's memorandum
- Encl 12** - Battalion Commander's memorandum
- Encl 13** - Justification (one typed double spaced page summarizing nominee's performance and accomplishments during CY-2005, that resulted in his/her nomination for the award)
- Encl 14** - Administrative information: The POC must be from the MILPO Office. This is essential for ease of coordination in the event your company grade or warrant officer is selected. (See attached format.) If nominee is mobilized a copy of officer's orders should be included at Encl 14.
- Encl 15** - Other supporting documentation

The binder cover is not to contain photographs or decorations, only bond paper as identified in paragraph 6c above. Packets not in compliance with the above format will not be submitted to the ARNG board for consideration.

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7. **Funding:** TAGs will provide funding of pay and allowances for ARNG awardees ordered to active duty to attend the awards ceremony. State Special Training Funds (Conferences and Special Projects) should be used for this purpose. At the discretion of sponsoring TAG, Invitational Travel Orders may be used to pay transportation costs of spouses (or one family member) attending the award ceremony.

8. Nomination packet suspense date to NGB-ARH is NLT 5 January 2006. Additional information concerning award winners and ceremony will be provided at a later date.

9. Point of contact is Major Tom McCloskey at DSN 327-3299 or 703-607-3299.

FOR THE CHIEF, NATIONAL GUARD BUREAU:



ROBERT P. ROGERS
GS-15, National Guard Bureau
Deputy Chief, Personnel Policy
and Readiness Division

Encl
as

ADMINISTRATIVE INFORMATION

NOMINEE INFORMATION:

- a. Name _____
- b. Rank and Branch _____
- c. SSN _____
- d. Home Address _____

- e. Home Telephone Number _____
- f. E-Mail Address _____
- g. Marital Status _____ Spouse Name _____
Children (Names/Ages) _____
- h. Duty Status _____ M-Day
_____ Technician
_____ AGR T-32
- i. Unit Assignment _____ M-Day
_____ Full-Time (Tech/AGR)
- j. Unit Address _____ M-Day
_____ Full-Time (Tech/AGR)
- k. Unit Telephone # (CML&DSN) _____ M-Day
_____ Full-Time (Tech/AGR)
- l. Duty Position _____ M-Day
_____ Full-Time (Tech/AGR)
- m. Security Clearance Level _____

STATE MILPO POINT OF CONTACT: (TO BE FILLED OUT BY MILPO OFFICE)

- a. Name _____
- b. Rank _____
- c. Office Telephone # (CML&DSN) _____
Cell # (if you elect) _____