



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
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ARLINGTON, VA 22202-3231

NGB-ARH

20 NOV 2007

MEMORANDUM FOR Military Personnel Management Officers of All States, Puerto Rico, Guam, US Virgin Islands, and the District of Columbia

SUBJECT: Chaplain Age Exceptions to Policy at Time of Appointment (NGB-ARH Policy Memo # 07-027)

1. References:

a. Title 10, US Code, Section 14703, Authority to Retain Chaplains and Officers in Medical Specialties Until Specified Age.

b. AR 135-100, Appointment of Commissioned and Warrant Officers of the Army, 1 September 1994.

c. AR 165-1, Chaplain Activities in the United States Army, 25 March 2004.

d. AR 135-155, Promotion of Commissioned Officers and Warrant Officers Other than General Officers, 13 July 2004.

e. Memorandum, NGB-ASM-O (Officer Accessions Branch), 29 March 2006, subject: Standard Operation Procedures for ARNG Chaplain and Chaplain Candidates.

f. Memorandum, NGB-ARH-S (Officer Policy Branch), 27 September 2006, subject: Commissioned Officers - Federal Recognition and Related Personnel Actions (NGR 600-100) Implementing Draft (NGB-ARH Policy Memo #06-056).

2. Purpose: This policy allows NGB to review and approve compelling age/age in grade waiver requests for Chaplain applicants on a case-by-case basis under the provisions in reference 1a.

3. Applicability: This guidance applies to ARNG Chaplains seeking a commission beyond age 40 and having a potential to retire with at least 20 years total active federal service by age 67.

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4. Policy: The Adjutant General/MILPOs must submit age waiver requests and supporting documentation to NGB-ARH in time to allow thorough review and decisions prior to the applicant's 47th birthday (vice 42nd). Prior service Chaplains will be reviewed up to age 50, with only three years creditable service (vice 10). Decisions will be based on submitted documentation revealing the applicant's aptitude, motivation, physical condition, and the State's needs. NGB-OC and NGB-ARH are the contingent reviewing authorities for high-age applicants. Requests will include (but may not be limited to) the following:

a. Endorsement letter from the State Adjutant General (or designated official) substantiating:

(1) The State's critical and historic shortages in their State's Chaplain inventory.

(2) The Soldier's understanding of the demanding physical requirements related to primitive field-deployment conditions despite challenges associated with age.

b. Retirement disclaimer statement: All high-age applicants are required to sign a disclaimer statement indicating their understanding that retired pay is not a guarantee under present statute, or may not be attainable depending on their current age at accession. This disclaimer statement will be endorsed by the State Senior Chaplain and included in the application packet.

c. Applicant's birth certificate.

d. NGB Form 62E.

5. Point of contact is MAJ Keith Domerese, Officer Policy, at DSN 327-0495, 703- 607-0495, or keith.domerese@ng.army.mil.



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