



**NATIONAL GUARD BUREAU
1411 JEFFERSON DAVIS HIGHWAY
ARLINGTON, VA 22202-3231**

NGB-ARH

MEMORANDUM FOR The Adjutants General of all States, Puerto Rico, the US Virgin Islands, Guam, and the Commanding General of the District of Columbia

SUBJECT: General Douglas MacArthur Leadership Award Program for Calendar Year 2009 (CY09)

1. References:

- a. Army Regulation 600-89, General Douglas MacArthur Leadership Award Program, 16 May 2003.
- b. AR 600-9, The Army Weight Control Program, 27 November 2006.
- c. FM 1, The Army, 14 June 2005.
- d. FM 22-100, Army Leadership Be, Know, Do, 31 August 1999.
- e. DA Message 227/2009, subject: General Douglas MacArthur Leadership Award Program for Calendar Year 2009 (CY09).

2. Purpose: This memorandum provides guidance for nominating Army National Guard (ARNG) Soldiers for the General Douglas MacArthur Leadership Award. The purpose of this award is to promote, sustain, and recognize outstanding junior officer/warrant officer leadership. Selection is based on the officer's overall leadership performance throughout the CY09. Adjutants General are encouraged to nominate one officer and one warrant officer per State and Territory for this prestigious award. The ARNG has been authorized seven awards (six officers and one warrant officer).

3. Applicability: Headquarters, Department of the Army, in cooperation with the General Douglas MacArthur Foundation, presents annual leadership awards to recognize outstanding company grade officers (LT or CPT and WO1 or CW2) in the Active Army, the Army Reserve and the ARNG. Nominees must demonstrate the ideals for which General MacArthur stood, "Duty, Honor, Country".

4. Eligibility Criteria: All nominees must:

- a. Be a junior officer/warrant officer (LT or CPT, WO1 or CW2) in the ARNG. CPTs and CW2s may not be on a promotion list for MAJ/CW3 as of 31 December 2009.
- b. Meet the height/weight standards specified in AR 600-9.

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c. Have passed the Army Physical Fitness Test (APFT) within the calendar year 2009, in accordance with FM 21-20, Physical Fitness Training.

d. Have qualified with their assigned individual weapon during CY09 (or within 12 months of nomination deadline).

e. Meet military education requirements for grade.

f. Meet civilian education requirements for grade.

5. Selection Criteria: Selection is based on overall leadership performance of the officer during CY09 only. Selection should consider the following factors:

a. Leadership: Performance that exemplifies the ideals of "Duty, Honor, and Country."

b. Influence: The ability to influence others to accomplish the mission by providing purpose, direction, and motivation.

c. Proficiency: Demonstration of technical and tactical competence.

d. Team Building: Development of cohesive teams that anticipate requirements and exercise initiative within the commander's intent.

e. Personal Skills: The intangible aspects of leadership to include people skills, interpersonal communication skills and the quality of the leadership climate. Nominee should exhibit the ability to understand human nature (empathy) and the ability to gain consensus among diverse groups.

f. Demonstration of the 11 principals of leadership contained in FM 22-100, Military Leadership.

6. Nomination Instructions:

a. The Adjutant General (TAG) may nominate one company grade officer and one warrant officer to the Chief, National Guard Bureau for this award.

b. The Adjutant General will convene a board of officers when more than one nominee has been selected to represent their State or Territory. The State selection board will nominate the best officer/warrant officer to represent their respective State or Territory and forward the nomination to NGB-ARH.

c. Title 10 AGR officers/warrant officers are eligible to be nominated for the award. One nomination from each ARNG Division Chief or separate command supervising

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company grade officers (LT or CPT and WO1 and CW2) is authorized. Title 10 AGR nominations will be submitted in the same manner as all other nominations.

d. The General Douglas MacArthur Leadership Award nomination packets will consist of a plain black 1", 3-ring binder. Inserted in the plastic cover on the front of the binder (centered) will be plain bond paper listing the officer's last name, first name and middle initial; second line will list officer's rank and SSN. The third line will list complete unit of assignment, and the fourth line will list officer's State followed by Army National Guard. The binder will contain the documents from the attached nomination packet check list.

e. The nomination packet must be endorsed through TAG or appropriate AGR Title 10 supervisor and submitted to NGB-ARH. The nomination of an officer should be based on existing records.

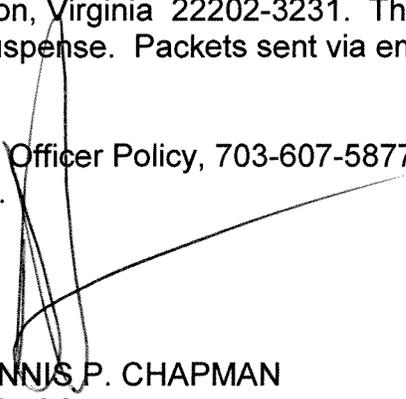
7. Funding: TAGs/Title 10 supervisors will fund pay and allowances for ARNG awardees ordered to active duty to attend the awards ceremony. State Special Training Funds (conferences and special projects) should be used for this purpose. At the discretion of sponsoring TAG/Title 10 supervisor, Invitational Travel Orders may be used to pay transportation costs of spouses attending the award ceremony.

8. Nomination Packet Suspense: All packets must be received at NGB-ARH NLT 11 December 2009. Please address packets to NGB-ARH, ATTN: MAJ Nicole Brugato, 1411 Jefferson Davis Hwy, Suite 3900, Arlington, Virginia 22202-3231. There will be no exceptions or extensions granted for this suspense. Packets sent via email will not be accepted.

9. The point of contact is MAJ Nicole Brugato, Officer Policy, 703-607-5877, DSN 327-5877 or nicole.brugato@ng.army.mil.

Encls

1. Nomination Packet Checklist
2. Administrative Information
3. DA Message 227/2009


DENNIS P. CHAPMAN
LTC, GS
Chief, Personnel Policy
and Readiness Division

General Douglas MacArthur Leadership Award Nomination Packet

Checklist

Encl 1 – Current Official DA Photograph (Class A Uniform or Army Service Uniform only, 4x6, color photo)

Encl 2 – Height and weight compliance statement

Encl 3 – DA Form 705 (APFT, within CY09)

Encl 4 – Last four OERs

Encl 5 – Current Officer Record Brief (ORB)

Encl 6 – Weapons qualification (Copy of score sheet within last 12 months)

Encl 7 – Civilian education (Copy of transcripts or diploma)

Encl 8 – Military education (AERs, DA Form 1059 or diplomas)

Encl 9 – Individual contributions to the State and/or local community; community activities should be validated by the community organization (Double spaced in Arial, 12 point font, not to exceed two pages)

Encl 10 – Individual unit accomplishments/contributions to the ARNG (Double spaced in Arial, 12 point font, not to exceed two pages)

Encl 11 – The Adjutant General's memorandum (For AGR nominations, the Director or senior ARNG installation representative in the officer's chain of command)

Encl 12 – Brigade commander's memorandum

Encl 13 – Battalion commander's memorandum

Encl 14 – Justification: A narrative describing how the nominee's performance meets the following criterion: Leadership; Influence; Proficiency; Values; Team Building; Personal Skills (Double spaced in Arial, 12 point font, not to exceed two pages)

Encl 15 – Administrative information: The POC must be from the MILPO Office. This is essential for ease of coordination in the event your company grade or warrant officer is selected. (See attached format). If the nominee is mobilized, a copy of the officer's orders must be included at Encl 15

Encl 16 – Other supporting documentation (documents must relate to achievements made in CY09 only)

The binder cover is not to contain photographs or decorations - only bond paper as identified in paragraph 6d. Each enclosure will be contained in clear document protectors and numerically tabbed using clear tabs. Packets not in compliance with the above format will not be submitted to the ARNG board for consideration. Packets will not be returned. Do not include original photos or documents.

ADMINISTRATIVE INFORMATION

NOMINEE INFORMATION:

a. Name: _____

b. Rank and Branch: _____

c. SSN: _____

d. Home Address: _____

e. Home Telephone Number: _____

f. Email Address: _____

g. Marital Status: _____ children (#) _____

h. Duty Status: _____ M-Day
_____ Technician
_____ AGR 32
_____ AGR 10

i. Unit Assignment: _____

j. Unit Address: _____

k. Unit Telephone Number: CML/DSN: _____

l. Duty Position: _____

m. Security Clearance Level: _____

STATE MILPO POINT OF CONTACT: (To be filled out by MILPO Office)

a. Name: _____

b. Rank: _____

c. Telephone Number: CML/DSN: _____

d. Email Address: _____