



NATIONAL GUARD BUREAU
111 SOUTH GEORGE MASON DRIVE
ARLINGTON VA 22204-1382

NGB-ARH

23 October 2009

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Implementation Guidance for the Department of the Army Mobilization Processing System – Active Duty Operational Support (DAMPS-A) effective 1 October 2009. (NGB-ARH Policy #09-053)

1. References.

- a. Deputy Chief of Staff, Army G1 Personnel Policy Guidance, 3 June 2009.
- b. Memorandum, DA-OAS, SAMR-RA, 25 January 2008, subject: Policy Update for Reserve Component TDY/TCS Assignments in Excess of 180 Days (enclosure).
- c. Memorandum, DA-OAS, SAMR-PO, 21 February 2008, subject: Policy for Management of Reserve Component Soldiers on Active Duty for Operational Support and Full-Time National Guard Duty for Operational Support (enclosure).
- d. All Army Activities (ALARACT) 101/2009, Simplified Procedures for Processing Contingency Active Duty for Operational Support (COADOS) Requests, 10 April 2009 (enclosure).
- e. ALARACT 189/2009, Mandated Use of Department of the Army Mobilization Processing System – ADOS (DAMPS-A), 1 July 2009 (enclosure).
- f. ALARACT 223/2009, Mandated Use of Department of the Army Mobilization Processing System – Active Duty Operational Support (ADOS) (DAMPS-A) for all ADOS-Active Component (AC) Requests, 10 August 2009 (enclosure).

2. Purpose. The purpose of this memorandum is to provide guidance to the Army National Guard (ARNG) on the mandated use of DAMPS-A effective 1 October 2009.

3. Applicability. This implementation guidance applies to all ARNG personnel submitting Requests for Orders (RFOs) for individual Reserve Component (RC) Soldiers under Title 10 United States Code (USC) 12301(d) and for all Retiree Recalls under Title 10 USC 12302. This guidance only applies to those RFOs requiring approval through Headquarters, Department of the Army (HQDA). This guidance will remain in effect until superseded or suspended. Separate guidance regarding ADOS-Reserve Component (RC) requests is forthcoming.

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4. Background.

a. The ALARACT 101/2009 provided an update on improvements made to Contingency Operation for Active Duty Operational Support (CO-ADOS) procedures and highlighted the Army's movement toward a paperless CO-ADOS packet submission process through the development and implementation of DAMPS-A. Because DAMPS-A is implemented Army-wide, the message further outlined DAMPS-A training requirements, including rules for automated packet initiation and processing.

b. The ALARACT 189/2009 mandated the use of DAMPS-A for the activation and extension of RC Soldiers and Retiree Recalls under Title 10 USC 12301(d) and Title 10 USC 12302 (as applicable). The message establishes the deadline by which units must complete DAMPS-A training and provides updated rules for automated packet procedures.

c. The ALARACT 223/2009 provided guidance on the final portion of ADOS-AC packets to be processed through the DAMPS-A system and announced that HQDA will no longer accept paper packet uploads after 30 September 2009. It further mandates that all State National Guard Headquarters and their subordinate units complete the required DAMPS-A training no later than 30 September 2009.

5. Department of the Army Mobilization Processing System – Active Duty Operational Support.

a. The DAMPS-A is a web-based, non-secure Internet protocol router network (NIPRNET) hosted, and Army Knowledge Online (AKO) authenticated, application that replaces all paper documents required to approve a Soldier for CO-ADOS and ADOS-AC orders. The automated system provides simultaneous visibility of a packet at all levels of command and reinforces immediate command review processes.

b. After 30 September 2009, HQDA will no longer accept paper packet uploads for RC Soldiers and Retiree Recalls under Title 10 USC 12301(d) and Title 10 USC 12302 (as applicable). Individual Soldiers, force requestors, and staffers requesting mobilization orders beginning 1 October 2009, must submit an electronic packet through DAMPS-A. However, all Retiree Recall requests must include a hard copy of the Retiree's DD Form 214 or service completion submitted by e-mail to RETMOB@conus.army.mil or HRCsadminrecall@conus.army.mil. The HRC-STL will validate and endorse in DAMPS-A.

c. Individual Soldiers or staffers or force requestors can initiate mobilization requests by accessing the DAMPS-A webpage at <https://mobcop.army.mil/dampsa/signin.aspx>. Packet submissions must be initiated and endorsed by the Soldier at least 60 days prior to the start date. The intent of the automated system is to eliminate all paper packet uploads

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previously required for DAMPS approval and to reduce the time required for approval from several weeks to two to 12 days.

d. Force requestors or staffers will maintain a hard copy of the 30-day waiver with the Soldier's signature for verification purposes on all packets not initiated by the Soldier.

e. A hard copy of The Adjutant General (TAG) release letter will be included in all ARNG Soldier packets entered into DAMPS-A. This letter, and the TAG's electronic signature in the DAMPS-A packet approval process, will remain on file at the State.

f. Upon completion of the TAG release signature in DAMPS-A, the packet is transferred from DAMPS-A (hosted on the NIPRNET) to DAMPS-S (hosted on the secure Internet protocol router network or SIPRNET) for final approval processing through Department of the Army G3/5/7.

g. Specific information for medical personnel follows. The DAMPS-A will be used for CO-ADOS tours, in-theater extensions, and retiree recalls for all Medical Corps, Dental Corps and Physician Assistant mobilization requirements. The oversight of orders for retiree recalls is managed by Mr. David Rhinehart, HRC-STL, at 314-592-0000 or david.rhinehart@us.army.mil. The oversight of orders for CO-ADOS and in-theater extensions for Medical Corps and Dental Corps officers is managed by Mrs. Nicole Reed, NGB-ARS, at 608-269-2235 or nicole.lea.reed@us.army.mil. The oversight of orders for CO-ADOS and in-theater extensions for Physician Assistants are managed by CPT Brad Johnson, NGB-ARS, at DSN 329-7774, 703-601-7774, or bradley.m.johnson@us.army.mil. Orders production oversight for initial OCONUS-based mobilization of Medical Corps, Dental Corps and Physician Assistants to Operation Iraqi Freedom and Operation Enduring Freedom is managed by MAJ Warren Heady, NGB-ARR-I, at DSN 327-9053, 703-607-9053, or warren.heady@us.army.mil.

6. State and Unit Training on DAMPS-A.

a. PowerPoint modules are available and online training courses are provided through AKO at the DAMPS-A Community website at <https://www.us.army.mil/suite/page/598488>.

b. State Mobilization Readiness Officers should coordinate through SFC Leonard Ward, NGB proponent for DAMPS-A, len.ward@us.army.mil, to establish user roles and approval hierarchies within each State. Each State should establish at least three users for each of the following roles:

- (1) User/Soldier – Requests his/her own mobilization through AKO/CAC log-in.

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- (2) Staffer – Receives and directs Soldier request to the right chain of command for action.
- (3) Reviewer – Provides comments and recommendation about a request.
- (4) Company Commander – Provides comments and recommendation about a request.
- (5) Approver – Final authority to release Soldier for mobilization.
- (6) Force Requestor – Command with authorized mobilization slots to fill.
- (7) Administrator – HQDA G3 staff members with management controls for the application.
- (8) Creator – Can build packets, but no Staffer authorization.

While one individual may have more than one role, for quality control it is recommended that a single individual not be given all the roles for a State.

c. Current updated information on DAMPS-A is viewable on the DAMPS-A Community AKO Web site at <https://www.us.army.mil/suite/page/598488> or on Guard Knowledge Online at https://gkoportal.ngb.army.mil/sites/G1_ARH/WB/REP/default.aspx.

7. The point of contact is COL Dennis Chapman, Chief, Personnel Policy and Readiness Division, at DSN 327-3297, 703-607-3297, or dennis.chapman@us.army.mil.

5 Encls
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CHRISTINE A. STARK
COL, MP
Chief of Staff, Army National Guard

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111 ARMY PENTAGON
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SAMR-RA

31 MAR 2008

MEMORANDUM FOR

DEPUTY CHIEF OF STAFF, G-1
DEPUTY CHIEF OF STAFF, G-3/5/7
COMMANDER, US ARMY, INSTALLATION MANAGEMENT COMMAND

SUBJECT: Policy Update for Reserve Component TDY/TCS Assignments in Excess of 180 Days

1. References:

a. Memorandum, ASA (M&RA), 30 July 2007, subject: Authority to Authorize TDY/TCS Assignments in Excess of 180 Days.

b. Memorandum, Acting Secretary of the Army, 21 June 2007, subject: Delegation of Authority for Reserve Component (RC) Soldiers to Exceed 180-Days Temporary Duty and Receive Per Diem Allowances.

2. Reference 1a remains in effect, except to the extent modified by this memorandum.

3. I authorize RC Soldiers called to active duty for contingency operations for more than 180 days to be called to active duty in a TDY/TCS status; however, all TDY/TCS orders for more than 180 days will limit per diem reimbursement to an amount not to exceed 55 percent of the maximum authorized rate for the duty location. This provision applies to initial orders for more than 180 days, as well as multiple orders that result in more than 180 days of active duty in any 12-month period. This provision eliminates the need to submit waiver requests, except those required to address individual hardship issues.

4. All Soldiers mobilized in a TDY/TCS status for more than 180 days under the authority of Title 10, US Code, Section 12302 may receive per diem reimbursement at an amount not to exceed 55 percent of the maximum authorized rate for the duty location or elect to PCS. These Soldiers will not be required to accept a Permanent Change of Station (PCS). Therefore, paragraph 4e(5) of reference 1a is rescinded.

5. The 31 January 2008 date in reference 1a is modified to read "31 March 2008" throughout the document.

6. Immediately, but not later than 31 March 2008, all existing TDY/TCS orders that continue beyond 31 March 2008 and do not reflect either a permanent change of station or the 55 percent maximum authorized per diem rate, must be rescinded and new orders published to reflect one of these provisions. If a Soldier does not agree to PCS or accept TDY/TCS at the 55 percent rate, the Soldier will be released from active duty (REFRAD) unless the Soldier requests and is granted an individual hardship waiver.

SAMR-RA

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7. The above provisions do not extend the ASA(FM&C) deadline of 31 January 2008 to have all TDY/TCS personnel registered and paid through the Defense Travel System (DTS).

8. I expect each command to pursue alternative manning solutions aggressively. Commanders must actively encourage Soldiers to accept the Permanent Change of Station (PCS) option for positions that will continue to be required during this persistent conflict. This approach offers greater stability and predictability for the command, the Soldier, and the mission. Inform your Soldiers that PCS orders may be issued for periods of one or two years with justified one year extensions. Whenever possible, commanders must replace Soldiers in a TDY/TCS status with Soldiers who are willing to PCS, or with civilian or contractor personnel.

9. I also expect each command to emphasize the requirement for Soldiers receiving TDY/TCS orders to report to the servicing installation housing office or contact the Lodging Success Program to determine the availability of Government-furnished quarters and meals prior to securing non-Governmental lodging.

10. Not later than 4 February 2008, the organizations listed below will brief me on the following:

a. The G-3 will provide a timeline and progress on efforts to document all "directed mission" positions on TDAs and mobilization TDAs.

b. The G-1 will provide a timeline and its progress to date on efforts to:

(1) Publish implementation guidance within the Personnel Policy Guidance (PPG); and

(2) Update orders systems to reflect the current PCS/TDY/TCS policy, implementing instructions, and entitlements.

c. The G1, USAR, and ARNG will provide a timeline and their progress to date on efforts to rescind existing orders that do not reflect the correct TDY/TCS policy provisions limiting per diem reimbursement to 55 percent, and to reissue new orders to Soldiers that reflect the correct per diem provisions and the requirement to use the Lodging Success Program for housing.

11. IMCOM will provide an update on the number of Soldiers in Government-furnished lodging and its efforts to acquire additional lodging to meet the current and anticipated TDY/TCS Soldier population.

SAMR-RA

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12. I expect you to promulgate implementing instructions to carry out the provisions of this memorandum not later than 31 January 2008.


RONALD J. JAMES 24 Jan 08
Assistant Secretary of the Army
(Manpower and Reserve Affairs)

CF:
ASA (FM&C)



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111 ARMY PENTAGON
WASHINGTON, DC 20310-0111

FEB 2007

SAMR-PO

MEMORANDUM FOR DEPUTY CHIEF OF STAFF, G-1
DEPUTY CHIEF OF STAFF, G-3

SUBJECT: Policy for Management of Reserve Component Soldiers on Active Duty for Operational Support and Full-Time National Guard Duty for Operational Support

1. References:

- a. Ronald W. Reagan National Defense Authorization Act for Fiscal Year 2005 (NDAA FY 2005), effective 28 Oct 04.
- b. United States Code, Title 10, Section 101.
- c. United States Code, Title 32, Section 112.
- d. United States Code, Title 10, Section 115.
- e. United States Code, Title 32, Section 502.
- f. United States Code, Title 10, Section 517.
- g. United States Code, Title 10, Section 523.
- h. United States Code, Title 10, Section 582.
- i. United States Code, Title 10, Section 641.
- j. United States Code, Title 10, Section 688.
- k. United States Code, Title 10, Section 12011.
- l. United States Code, Title 10, Section 12012.
- m. United States Code, Title 10, Section 12301.
- n. United States Code, Title 10, Section 12302.
- o. United States Code, Title 10, Section 12686.
- p. Joint Forces Travel Regulation, Section U7150.
- q. DODI 1215.06, Uniform Reserve, Training, and Retirement Categories, dated 7 Feb 2007.

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- r. Memorandum, Under Secretary of Defense (Personnel and Readiness) (USD (P&R)), subject: Operational Support Duty – Update, dated 29 Jan 07.
- s. Memorandum, USD (P&R), subject: Definition of the Term Operational Support, dated 26 Apr 2005.
- t. Memorandum, DCS, G-1, subject: Management of Reserve Component (RC) Soldiers on Active Duty for Operational Support, dated 30 Nov 2005.
- u. Memorandum, DCS, G-1, subject: Procedural Guidance for Retaining Reserve Component (RC) Enlisted Soldiers Who Have Over 18 Years of Active Service (AS) (enclosed), dated 23 May 05.
- v. Memorandum, DCS, G-1, subject: Definition of the Term Operational Support (enclosed), dated 09 Sep 05.
- w. Army Regulation 135-210, Order to Active Duty as Individuals for Other than a Presidential Selected Reserve Call-up, Partial or Full Mobilization, dated 17 Sep 99.
- x. Army Regulation 135-200, Active Duty for Missions, Projects, and Training for Reserve Component Soldiers, dated 30 Jun 99.
- y. NGR 37-111, Administration of Training and Special Work Workdays, dated 1 Mar 89.
- z. National Guard Regulation 310-10, Military Orders, dated 30 Nov 90.
- aa. Memorandum, ASA (M&RA), Subject Authority to Authorize TDY/TCS Assignments in Excess of 180 Days, dated 30 Jul 07.

2. Introduction: This policy guidance is effective the date of this memorandum. The NDAA FY 2005 made changes requiring revision to Army strength accounting procedures pertaining to Soldiers performing operational support duty under the provisions of Title 10, USC, Section 12301(d), and Title 32, USC, Section 502(f)(2). This procedural guidance rescinds Memorandum, DCS, G1, 30 Nov 05, subject: Management of Reserve Component (RC) Soldiers on Active Duty for Operational Support and Memorandum, DCS, G-1, 09 Sep 05, subject: Definition of the Term Operational Support (references t and v). All other applicable policies and regulations will be updated to reflect the procedural guidance in this memorandum.

3. Definitions:

- a. Operational Support (OS) is a category of voluntary duty that includes Active Duty for Operational Support (ADOS) (with several sub categories) and Full-Time National Guard Duty for Operational Support (FTNGD-OS).

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b. ADOS is an authorized voluntary tour of active duty performed pursuant to Title 10, USC, Section 12301(d) (other than Active Guard Reserve (AGR) duty), and it includes active duty for training (ADT) performed at the request of an organizational or operational commander; active duty or ADT performed as a result of reimbursable funding; funeral honors duty performed not in an inactive duty status; and active duty performed by members of the Retired Reserve not receiving regular retired pay.

c. FTNGD-OS is an authorized voluntary tour of FTNGD performed pursuant to Title 32, USC, Section 502(f)(2) (other than AGR, drug interdiction, and counter-drug duties), and it includes FTNGD for training performed at the request of an organizational or operational commander; FTNGD performed as a result of reimbursable funding; and funeral honors duty performed not in an inactive duty or active duty status.

d. The term Reserve Components (RC) as used in this policy memorandum refers to the Army Reserve and the Army National Guard/Army National Guard of the United States.

e. The term ADOS replaces voluntary active duty formerly known as Extended Active Duty (EAD) and Temporary Tour of Active Duty (TTAD).

f. The term Contingency ADOS (CO-ADOS) replaces voluntary active duty formerly known as Contingency EAD (CO-EAD) and Contingency TTAD (CO-TTAD). Unless otherwise specified, the term ADOS as used in this policy memorandum includes both ADOS and CO-ADOS.

g. The term ADOS Reserve Component (ADOS-RC) replaces RC-funded, voluntary active duty formerly known as Active Duty for Special Work (ADSW).

h. The term FTNGD-OS replaces Full Time National Guard Duty (FTNGD) formerly known as FTNGD for Special Work (FTNGDSW).

4. Applicability. This guidance applies to all RC Soldiers who are currently serving or who will volunteer to serve on ADOS, CO-ADOS, ADOS-RC or FTNGD-OS. In addition, this guidance applies to members of the Retired Reserve serving on ADOS pursuant to Title 10, USC, Section 12301(d) (gray area retiree recalls), but it does not apply to members of the Retired Reserve serving on active duty pursuant to Title 10, USC, Section 688.

5. Strength Accounting:

a. The "180-day rule" of strength accounting has been eliminated from reference d. It has been replaced by the "three-year" and "three-out-of-four-year" rules, which essentially provide that Soldiers performing OS duties will count toward either Active Duty or AGR end strength limits if their OS orders specify a period greater than three years, or if their OS service exceeds three cumulative years within the previous four-year period (1,095 cumulative days out of the previous 1,460 days). In addition, Soldiers performing OS duties will always count against operational support strength limits. This method of

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strength accounting is effective for all OS orders, amendments, or extensions published on or after 28 October 2004.

b. ADOS and CO-ADOS Orders.

(1) Soldiers on ADOS or CO-ADOS orders will always be counted against the operational support strength limit for their respective RC (Army Reserve or Army National Guard).

(2) If a Soldier's ADOS or CO-ADOS orders specify a period greater than three years, the Soldier will also be counted against Active Duty end strength effective the first day of the Soldier's orders. A Soldier on ADOS or CO-ADOS orders specifying a period less than three years will be counted against Active Duty end strength effective the date on which the Soldier's cumulative period of OS service exceeds three cumulative years within the previous four-year period (1,095 cumulative days out of the previous 1,460 days).

c. ADOS-RC and FTNGD-OS Orders.

(1) Soldiers on ADOS-RC or FTNGD-OS orders will always be counted against the operational support strength limit for their respective RC (Army Reserve or Army National Guard).

(2) If a Soldier's ADOS-RC or FTNGD-OS orders specify a period greater than three years, the Soldier will also be counted against AGR end strength effective the first day of the Soldier's orders. A Soldier on ADOS-RC or FTNGD-OS orders specifying a period less than three years will be counted against AGR end strength effective the date on which the Soldier's cumulative period of OS service exceeds three cumulative years within the previous four-year period (1,095 cumulative days out of the previous 1,460 days).

d. Combinations of OS orders. Soldiers who serve on different types of OS orders and whose cumulative OS service exceeds three cumulative years within the previous four-year period (1,095 cumulative days out of the previous 1,460 days) will be counted against Active Duty end strength if currently serving on ADOS or CO-ADOS orders and will be counted against AGR end strength if currently serving on ADOS-RC or FTNGD-OS orders.

6. ADOS and FTNGD-OS Order Issuing Authorities:

a. Unless otherwise noted herein, the order issuing authorities identified in AR 135-200, AR 135-210, and NGR 310-10 remain in effect.

b. ADOS Orders.

(1) The Commander, U.S. Army Human Resources Command (HRC) is the order issuing authority for ADOS and CO-ADOS orders, which are funded by Military Personnel Appropriations (MPA). If Soldiers placed on ADOS or CO-ADOS orders will be counted

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against Active Duty end strength as described in paragraph 5 above, then the Commander, HRC, will coordinate with the DCS, G-1 (DAPE-MP) before issuing ADOS or CO-ADOS orders, extensions, or amendments for the Soldiers.

(2) All ADOS and CO-ADOS orders pertaining to officers, including amendments, will include the statement, "Officer will not be placed on the Active Duty List during this period of active duty, regardless of its duration." This is pursuant to the 29 January 2007 USD (P&R) guidance (reference 1r) that states: "Reserve Component officers and warrant officers performing operational support duty shall not be placed on an Active Duty List (ADL), regardless of the duration of the active duty for operational support. They shall remain on the Reserve Active Status List (RASL) and compete for promotion with other Reserve component officers/warrant officers."

(3) TTAD, CO-TTAD, EAD, and CO-EAD orders will no longer be issued. The Commander, HRC, using the Automated Orders and Resource System (AORS), will amend all TTAD, CO-TTAD, EAD, and CO-EAD orders issued on or after 28 October 2004 to identify the duty category as either ADOS or CO-ADOS, as appropriate. All amendments will be accomplished NLT 120 calendar days after the date of this memorandum, and the Commander, HRC, will report completion of this requirement to the DCS, G-1 (DMPM).

c. ADOS-RC and FTNGD-OS Orders.

(1) The Army National Guard and Army Reserve are the order issuing authorities for ADOS-RC and FTNGD-OS orders, which are respectively funded by Reserve Personnel Appropriations (RPA) and National Guard Personnel Appropriations (NGPA).

(2) ADSW and FTNGDSW orders will no longer be issued. The appropriate Army Reserve or Army National Guard orders issuing authorities will amend all ADSW or FTNGDSW orders issued on or after 28 October 2004 to identify the duty category as either ADOS-RC or FTNGD-OS, as appropriate. All amendments will be accomplished NLT 120 calendar days after the date of this memorandum, and the order issuing authorities will report completion of this requirement to the DCS, G-1 (DMPM).

d. All OS Orders (ADOS, CO-ADOS, ADOS-RC, and FTNGD-OS).

(1) All OS orders will reflect the duty period of the OS requirement that has been validated by the authorities identified in paragraph 7 of this memorandum.

(2) The following statement will be added to the Additional Instructions portion of all OS orders: "Upon application, Soldiers are responsible to provide a full and accurate accounting of all active duty or full-time National Guard duty served before entry on ADOS/FTNGD-OS. Failure to do so may result in early termination of orders. Soldiers may submit a DA Form 1506, Statement of Service – For Computation of Length of Service for Pay Purposes, to satisfy this requirement."

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7. Validation and Approval Authorities for OS Requirements:

a. CO-ADOS Requirements. IAW AR 135-210, the DCS, G-3 (DAMO-ODM) validates CO-ADOS requirements in support of contingency operations, which are funded by MPA and defined in Title 10, USC, Section 101(a)(13). The DCS, G-3 also approves specific Soldiers for fill against validated CO-ADOS requirements. Finally, the DCS, G-3 revalidates and approves extensions of all CO-ADOS requirements. The DCS, G-3 will use the Department of the Army Mobilization Processing System (DAMPS) in validating CO-ADOS requirements and approving Soldiers for fill against CO-ADOS requirements, and DAMPS information will be made available to HRC program managers to ensure there is an authoritative and reconcilable record of all CO-ADOS Soldiers.

b. ADOS Requirements. IAW AR 135-210, the DCS, G-1 validates ADOS requirements for non-contingency, operational support missions that are funded by MPA. The DCS, G-1 also approves specific Soldiers for fill against validated ADOS requirements. Finally, the DCS, G-1 revalidates and approves extensions of all ADOS requirements.

c. ADOS-RC and FTNGD-OS. IAW AR 135-200 and NGR 310-10, the appropriate Army Reserve or Army National Guard official validates ADOS-RC and FTNGD-OS requirements for operational support missions that are funded by RPA or NGPA. These same RC officials approve specific Soldiers for fill against validated ADOS-RC or FTNGD-OS requirements, and they revalidate and approve extensions of all ADOS-RC or FTNGD-OS requirements.

d. The DCS G-1 is the approval authority for Soldiers to fill validated OS requirements where the Soldier will reach 18 years of active Federal service during the projected period of duty (other than for training). Such Soldiers will qualify for "Active Duty Sanctuary" under Title 10, USC, Section 12686, and their requests for ADOS orders or extensions must be submitted through HRC to the DCS, G-1 for consideration.

8. Eligibility for ADOS: Except as specified in this policy memorandum, all eligibility requirements set forth in AR 135-200 and AR 135-210 remain in effect. The order issuing authorities identified in paragraph 6 above will ensure RC Soldiers are eligible for ADOS or FTNGD-OS before publishing orders.

9. Management Controls:

a. Regardless of the duration of OS orders, RC Soldiers will remain in Reserve systems for management and officers will remain on the Reserve Active Status List (RASL). RC Soldiers will move to active management and officers will move to the Active Duty List (ADL) only if they apply and are approved for accession into the Active Army.

b. Soldiers on OS orders will be released at their orders termination date unless otherwise extended. Soldiers on CO-ADOS orders may be released from duty within 90

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days after the official termination date of the contingency operation. Soldiers on ADOS, ADOS-RC, or FTNGD-OS orders may be released before their orders termination date based on the needs of the Army.

c. Neither law nor DOD policy currently limits Soldiers to 1095 days of OS service, but Soldiers whose service exceeds the "three-year" or "three-out-of-four-year" rules discussed in paragraph 5 above will be counted against Active Duty or AGR end strength (as appropriate). Accordingly, organizations requesting OS orders for Soldiers that will be counted against Active Duty or AGR end strength will include a request signed by a Brigadier General or Senior Executive Service (SES) equivalent through HRC to the approval and validation authorities identified in paragraph 7 above. However, before doing so, consideration must be given to documenting long-term manning requirements as full-time billets on unit manning documents.

10. Reporting Requirements: HRC, NGB and USARC will each submit a monthly OS report to the DCS, G-1 (DAPE-PRS & DAPE-MPE). The OS report will be submitted on the 15th of every month and will report OS personnel numbers as of the last day of the previous month (e.g., the 15 Feb 08 OS reports will provide OS personnel numbers as of 31 Jan 08). Consistent with the order issuing authorities identified in paragraph 6 of this memorandum, HRC, NGB, and USARC will address the following in their monthly OS reports:

- a. The HRC OS report will identify the total number of RC Soldiers:
 - (1) serving on ADOS orders and not counted against Active Duty end strength;
 - (2) serving on ADOS orders and counted against Active Duty end strength;
 - (3) serving on CO-ADOS orders and not counted against Active Duty end strength;
 - (4) serving on CO-ADOS orders and counted against Active Duty end strength;
 - (5) serving on ADOS or CO-ADOS orders who have qualified for sanctuary protection UP of Title 10 , USC, Section 12686;
 - (6) serving on ADOS-RC orders and not counted against AGR end strength; and
 - (7) serving on ADOS-RC orders and counted against AGR end strength.

- b. The NGB OS report will identify the total number of Army National Guard/Army National Guard of the United States Soldiers:
 - (1) serving on ADOS-RC orders and not counted against AGR end strength;
 - (2) serving on ADOS-RC orders and counted against AGR end strength;

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- (3) serving on FTNGD-OS orders and not counted against AGR end strength; and
- (4) serving on FTNGD-OS orders and counted against AGR end strength.

c. The USARC OS report will identify the total number of Army Reserve Troop Program Unit Soldiers:

- (1) serving on ADOS-RC orders and not counted against AGR end strength; and
- (2) serving on ADOS-RC orders and counted against AGR end strength.

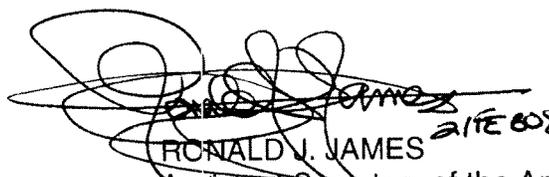
d. Reference the data submitted above, HRC, NGB, and USARC will also provide DCS G-1 (DAPE-PRS) with the following data for each Soldier on OS orders:

- (1) SSN and component of record;
- (2) start/end date of current OS orders;
- (3) indication of whether the OS orders are for more than 1095 days, such that the "three-year" rule applies;
- (4) if the OS orders are for 1095 days or less, the total number of completed OS days that count toward the "three-out-of-four-year" rule; and
- (5) indication of whether the OS orders were issued based on the Soldier's sanctuary, retiree recall, or voluntary medical hold status.

11. The Army G-1 will provide to the ASA (M&RA) a semi-annual OS report beginning 1 July 2008. This OS report will summarize the information reported by HRC, NGB, and USARC as defined in paragraph 10 above.

12. The Army G-1 POC is LTC Kenneth Spielvogel at (703) 695-7633 or MSG Stuart Coupe at (703) 695-7971.

Encls


RONALD J. JAMES *2/17/08*
Assistant Secretary of the Army
(Manpower & Reserve Affairs)

CF:
CDR, FORSCOM; CDR, FUSA
Chief, Army Reserve; CDR, HRC
Director, Army National Guard
ARFPC

R 101344Z APR 09
FM PTC WASHINGTON DC//ALARACT//
TO ALARACT
ZEN/RMY/OU=ORGANIZATIONS/OU=ADDRESS LISTS/CN=AL ALARACT(UC)
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***** THIS IS A COMBINED MESSAGE *****

SUBJ: ALARACT 101/2009 - SIMPLIFIED PROCEDURES FOR PROCESSING CONTINGENCY ACTIVE DUTY FOR OPERATIONAL SUPPORT (CO-ADOS) REQUESTS
UNCLASSIFIED//

THIS MESSAGE IS SENT BY THE PENTAGON TELECOMMUNICATIONS CENTER ON BEHALF OF DA WASHINGTON/DC//DAPE-MPE//

SUBJECT: SIMPLIFIED PROCEDURES FOR PROCESSING CONTINGENCY ACTIVE DUTY FOR OPERATIONAL SUPPORT (CO-ADOS) REQUESTS

1. REFERENCES.

A. MEMORANDUM, ASSISTANT SECRETARY OF THE ARMY, MANPOWER AND RESERVE AFFAIRS (ASA (M&RA)). 21 FEBRUARY 2008, SUBJECT: POLICY FOR MANAGEMENT OF RESERVE COMPONENT SOLDIERS ON ACTIVE DUTY FOR OPERATIONAL SUPPORT AND FULL-TIME NATIONAL GUARD DUTY FOR OPERATIONAL SUPPORT.

B. G-1 PERSONNEL POLICY GUIDANCE, 13 FEBRUARY 2008.

C. MEMORANDUM, ASSISTANT SECRETARY OF THE ARMY, MANPOWER AND RESERVE AFFAIRS (ASA (M &RA)), 25 JANUARY 2008, SUBJECT: POLICY UPDATE FOR RESERVE COMPONENT TCS/TDY ASSIGNMENTS IN EXCESS OF 180 DAYS.

2. BACKGROUND. IN RESPONSE TO STRENGTH REPORTING MANDATES AND AN INCREASE IN CO-ADOS REQUESTS, HQDA HAS IMPLEMENTED A NUMBER OF POLICY CHANGES TO SIMPLIFY CO-ADOS ADMINISTRATIVE PROCEDURES, INCLUDING THE DEVELOPMENT OF AN AUTOMATED SYSTEM TO SUBMIT AND APPROVE CO-ADOS REQUESTS.

3. PURPOSE. THIS MESSAGE PROVIDES AN UPDATE ON STREAMLINED PROCEDURES FOR THE ACTIVATION AND EXTENSION OF RESERVE COMPONENT SOLDIERS UNDER CO-ADOS AUTHORITY.

4. DEFINITIONS.

A. CO-ADOS POSITIONS ARE THOSE USED TO FILL A VALID MTOE OR MOBILIZATION TDA VACANCY, OR AN UNDOCUMENTED NEW REQUIREMENT THAT DIRECTLY SUPPORTS CONTINGENCY OPERATIONS AS VALIDATED BY HQDA G-3. THE REQUIREMENT MUST HAVE A DIRECT SUPPORT RELATIONSHIP TO AN AUTHORIZED CONTINGENCY OPERATION. FOR CONUS MISSIONS, CO-ADOS IS THE PREFERRED METHOD FOR BRINGING RESERVE COMPONENT (RC) VOLUNTEER SOLDIERS ON ACTIVE DUTY.

B. DEPARTMENT OF THE ARMY MOBILIZATION PROCESSING SYSTEM-SIPR (DAMPS-S) IS A CLASSIFIED WEB APPLICATION IN WHICH RC UNITS AND/OR INDIVIDUALS ARE REQUESTED TO BE APPROVED FOR MOBILIZATION IN SUPPORT OF ALL ARMY MOBILIZATION REQUIREMENTS. DAMPS-S PACKETS ARE SUBMITTED BY ARMY MACOMS AND STAFFED WITHIN HQDA. APPROVED PACKETS ARE THE AUTHORIZATION FOR MOBILIZATION ORDERS.

C. DEPARTMENT OF THE ARMY MOBILIZATION PROCESSING SYSTEM-ADOS (DAMPS-A) IS AN UNCLASSIFIED WEB APPLICATION TO REQUEST, TRACK AND APPROVE CO-ADOS/RETIREE RECALL/INDIVIDUAL MOBILIZATION AUGMENTEE (IMA)/INDIVIDUAL READY RESERVE (IRR) INDIVIDUAL VOLUNTEER PACKETS

FOR ALL RC SOLDIERS. DAMPS-A ALLOWS RC SOLDIERS AND/OR FORCE REQUESTORS TO INITIATE PACKETS. SOLDIER AND UNIT INFORMATION IS EXTRACTED FROM VARIOUS AUTHORITATIVE DATABASES TO COMPLETE REQUIRED INFORMATION FIELDS. COMMAND APPROVED REQUESTS ARE AUTOMATICALLY TRANSFERRED INTO DAMPS-S FOR HQDA ACTION.

5. LATEST IMPROVEMENTS AND ONGOING EFFORTS.

A. MANUAL PROCESSING OF CO-ADOS PACKETS.

CO-ADOS PAPER REQUIREMENTS FOR MANUALLY SUBMITTED PACKETS HAVE BEEN SUBSTANTIALLY REDUCED AND REQUEST FORMS HAVE BEEN STANDARDIZED. SPECIFIC GUIDELINES ARE REFLECTED IN THE PERSONNEL POLICY GUIDANCE AND CONTINUE TO BE REVIEWED AND MODIFIED AS NEEDED FOR IMPROVEMENT.

B. AUTOMATED PROCESSING OF CO-ADOS REQUESTS.

1) THE ARMY'S GOAL IS AN ENTIRELY PAPERLESS PROCESS TO ACTIVATE RC SOLDIERS. HQDA, G-3, DAMPS TECHNICAL SUPPORT TEAM (TEAM DAMPS) FIELDED DAMPS-A IN FEBRUARY 2008 AND CONTINUES PHASED IMPLEMENTATION ARMY-WIDE. A PILOT PROGRAM WITH FIRST ARMY WAS EXECUTED JULY-NOVEMBER 2008. SINCE THEN, TEAM DAMPS HAS CONTINUED TO COORDINATE WITH OTHER COMMANDS TO REVIEW MISSION ESSENTIAL AND INFORMATION REQUIREMENTS FOR DAMPS-A SUBMISSION AND ROUTING, AND TO TRAIN UNIT ADMINISTRATORS ON DAMPS-A REQUESTS AND PROCESSING. BEFORE FULL IMPLEMENTATION OF AUTOMATED CO-ADOS REQUEST PROCESSING, COMMANDS MUST ENSURE THE FOLLOWING:

(A) UNITS ARE TRAINED ON THE APPLICATION.

(B) SOLDIERS' RECORDS ARE UP TO DATE IN APPROPRIATE DATABASES (I.E., ITAPDB-R, ITAPDB-G, RLAS, RCMS, AFCOS, AORS, DMDC AND ALL OTHER PERSONNEL RELATED SYSTEMS OF RECORD).

2) IF A PACKET IS STAFFED IN DAMPS-A TO COMPONENT HEADQUARTERS OR DIRECT REPORTING UNIT (DRU) COMMANDS, IT WILL NOT BE STAFFED AGAIN TO THAT COMMAND IN DAMPS-S.

3) RULES FOR AUTOMATED PACKET PROCEDURES:

(A) SUBMISSIONS MUST BE A BY-NAME REQUEST FROM A FORCE REQUESTOR.

(B) PACKETS MAY BE INITIATED BY A FORCE REQUESTOR OR BY THE SOLDIER.

(C) ARMY COMMANDS (ACOMS), ARMY SERVICE COMPONENT COMMANDS (ASCCS), DIRECT REPORTING UNITS (DRUS), AND STATES CONTROL WHO HAS ACCESS TO THE SYSTEM AND WILL ESTABLISH INTERNAL POLICIES FOR SUBMISSIONS.

(D) THERE IS NO REQUIREMENT FOR PAPERWORK TO BE INCLUDED IN THE DAMPS-A / DAMPS PROCESS. DOCUMENTS THAT REQUIRE A SIGNATURE FROM THE SOLDIER MUST BE KEPT ON FILE IAW POLICY MANDATED BY SOLDIER'S COMMAND.

(E) ANY FLAGS OR INACCURATE DATA IN THE DAMPS-A PACKET WILL NOT PREVENT A PACKET FROM PROCESSING IN DAMPS-S. IT IS A UNIT RESPONSIBILITY TO CORRECT THE RECORD IF ANY FLAGS INDICATE CORRECTIONS ARE WARRANTED. IT IS THE SOLDIER'S RESPONSIBILITY TO ENSURE HIS INDIVIDUAL PERSONNEL RECORDS ARE UP TO DATE AND ACCURATE TO THE BEST OF HIS KNOWLEDGE. UNIT ADMINISTRATORS REMAIN RESPONSIBLE FOR ANY INFORMATION OR REQUESTS WHICH THEY VALIDATE.

(F) RETIREE RECALL. ALL REQUESTS FOR RETIREE RECALL MUST INCLUDE A HARD COPY OF THE RETIREE'S DD FORM 214 OR SERVICE COMPLETION RECORD FROM THE FORCE REQUESTOR TO HRC-STL VIA E-MAIL TO RETMOB@CONUS.ARMY.MIL OR HRCADMINRECALL@CONUS.ARMY.MIL. HRC-STL WILL VALIDATE AND ENDORSE THAT INFORMATION IN DAMPS-A.

***** START OF SECTION 2 *****

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6. COORDINATING INSTRUCTIONS.

- A. TEAM DAMPS IS CURRENTLY CONDUCTING TRAINING ON THE DAMPS-A AUTOMATED SUBMISSION PROCESS. TRAINING WITH UNITS IS AVAILABLE UPON REQUEST.
- B. TECHNICAL ISSUES WITH DAMPS-A CAN BE ADDRESSED TO THE DAMPS-A HELP DESK VIA EMAIL AT AOCTEAMDAMPS@CONUS.ARMY.MIL.
- C. HQDA G-1 WILL PUBLISH ADDITIONAL GUIDANCE AND STRATEGIC COMMUNICATIONS AS NEEDED.

7. POINTS OF CONTACT FOR THIS MESSAGE ARE AS FOLLOWS:

- A. FOR DAMPS-A/DAMPS QUESTIONS, CONTACT MAJ MELISSA L. MITRAVICH, 703-693-8986 (DSN 223-8986), MELISSA.L.MITRAVICH@US.ARMY.MIL OR AOCTEAMDAMPS@CONUS.ARMY.MIL.
- B. FOR RELATED RETIREE QUESTIONS CONTACT HRC-ST. LOUIS, LTC CECELIA JOHNSON, 314-592-0403 (DSN-892-0403), CECELIA.JOHNSON@CONUS.ARMY.MIL

8. EXPIRATION DATE CANNOT BE DETERMINED. THE PROCEDURES CONTAINED IN THIS MESSAGE SHOULD ALSO BE INCORPORATED INTO THE NEXT REVISION OF THE APPROPRIATE ARMY REGULATION AND/OR DA PAMPHLET.

P 011550Z JUL 09
FM PTC WASHINGTON DC//ALARACT//
TO ALARACT
ZEN/RMY/OU=ORGANIZATIONS/OU=ADDRESS LISTS/CN=AL ALARACT(UC)

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SUBJ: ALARACT 189/2009 - MANDATED USE OF DEPARTMENT OF THE ARMY MOBILIZATION PROCESSING SYSTEM ADOS (DAMPS-A)
UNCLASSIFIED//

THIS MESSAGE HAS BEEN SENT BY THE PENTAGON TELECOMMUNICATIONS CENTER ON BEHALF OF DA WASHINGTON DC//DCS G-3/5/7//

SUBJECT: MANDATED USE OF DEPARTMENT OF THE ARMY MOBILIZATION PROCESSING SYSTEM ADOS (DAMPS-A)

1. REFERENCES.
 - A. MEMORANDUM, ASSISTANT SECARMY, MANPOWER AND RESERVE AFFAIRS (ASA (M&RA)). 21 FEBRUARY 2008, SUBJECT: POLICY FOR MANAGEMENT OF RESERVE COMPONENT SOLDIERS ON ACTIVE DUTY FOR OPERATIONAL SUPPORT AND FULL-TIME NATIONAL GUARD DUTY FOR OPERATIONAL SUPPORT.
 - B. G-1 PERSONNEL POLICY GUIDANCE, 3 JUNE 2009.
 - C. MEMORANDUM, ASSISTANT SECARMY, MANPOWER AND RESERVE AFFAIRS (ASA(M&RA)), 25 JANUARY 2008, SUBJECT: POLICY UPDATE FOR RESERVE COMPONENT TCS/TDY ASSIGNMENTS IN EXCESS OF 180 DAYS.
 - D. ALARACT 101/2009 SIMPLIFIED PROCEDURES FOR PROCESSING CONTINGENCY ACTIVE DUTY FOR OPERATIONAL SUPPORT (CO-ADOS) REQUESTS, DTG 101344Z APR 09.
2. BACKGROUND. REF 1D (ALARACT 101/2009) PROVIDED AN UPDATE ON IMPROVEMENTS MADE TO CO-ADOS PROCEDURES AND HIGHLIGHTED THE ARMY'S MOVEMENT TOWARD A PAPERLESS CO-ADOS PACKET SUBMISSION PROCESS THROUGH THE DEVELOPMENT AND IMPLEMENTATION OF DEPARTMENT OF THE ARMY MOBILIZATION PROCESSING SYSTEM-ADOS (DAMPS-A). IT FURTHER OUTLINED DAMPS-A TRAINING REQUIREMENTS AND RULES FOR AUTOMATED PACKET INITIATION AND PROCESSING AS DAMPS-A IS IMPLEMENTED ARMY-WIDE.
3. PURPOSE. THIS MESSAGE MANDATES USE OF DAMPS-A FOR THE ACTIVATION AND EXTENSION OF RESERVE COMPONENT (RC) SOLDIERS AND RETIREE RECALLS UNDER 10 USC 12301(D) AND 10 USC 12302 (AS APPLICABLE); AND ANNOUNCES DEADLINES BY WHICH UNITS MUST COMPLETE REQUIRED AND ASSOCIATED DAMPS-A TRAINING; AND PROVIDES UPDATED AND REVISED RULES FOR AUTOMATED PACKET PROCEDURES.
4. MANDATORY USE OF DAMPS-A AND REQUIRED TRAINING/USAGE TIMELINES.
 - A. HQDA (DAMO-ODM) WILL NOT ACCEPT PAPER 10 USC 12301(D) OR 10 USC 12302 REQUESTS FOR IRR/IMA SOLDIERS AFTER 30 SEPTEMBER 2009.
 - B. ARMY COMMANDS (ACOMS), ARMY SERVICE COMPONENT COMMANDS (ASCCS), DIRECT REPORTING UNITS (DRUS), AND STATES ARE REQUIRED TO COMPLETE, AND ENSURE THEIR DOWNTRACE UNITS COMPLETE, DAMPS-A TRAINING NLT 30 SEPTEMBER 2009.
 - C. UNTIL SUCH TIME AS DAMPS-A CAN SUPPORT REQUESTS FOR UNIT AND INVOLUNTARY MOBILIZATIONS (10 USC 12302)DAMO-ODM WILL CONTINUE TO ACCEPT AND PROCESS PAPER PACKETS.
 - D. RETIREE RECALL REQUESTS WILL CONTINUE TO SUBMIT A HARD COPY OF THE RETIREE'S DD FORM 214 OR SERVICE COMPLETION TO HRC-STL VIA E-MAIL TO RETMOB@CONUS.ARMY.MIL OR HRCSADMINRECALL@CONUS.ARMY.MIL. HRC-STL

WILL VALIDATE AND ENDORSE INFORMATION IN DAMPS-A.

5. REVISED/ADDITIONAL RULES FOR AUTOMATED PACKET PROCEDURES:

A. SUBMISSIONS MUST BE A BY-NAME REQUEST FROM A FORCE REQUESTOR AND PACKETS MUST BE INITIATED BY THE FORCE REQUESTOR OR SOLDIER AT LEAST 60 DAYS PRIOR TO START DATE.

B. DAMO-ODM WILL CONTROL THE INITIAL ACCESS FOR ACOMS, ASCCS AND DRUS. COMMANDS WILL MANAGE ACCESS TO THE DAMPS-A SYSTEM AND WILL ESTABLISH INTERNAL POLICIES FOR PACKET SUBMISSION, REVIEW, AND/OR APPROVAL.

C. COMMANDS REQUIRING JAG CORPS PERSONNEL ARE DIRECTED TO COORDINATE WITH OTJAG PP&TO. OTJAG PP&TO WILL THEN PROCESS THE ACTIONS USING DAMPS-A.

6. COORDINATING INSTRUCTIONS.

A. TEAM DAMPS WILL CONTINUE TO CONDUCT TRAINING ON THE DAMPS-A AUTOMATED SUBMISSION PROCESS. TRAINING WITH UNITS IS AVAILABLE UPON REQUEST.

B. TECHNICAL ISSUES WITH DAMPS-A CAN BE ADDRESSED TO THE DAMPS-A HELP DESK VIA EMAIL AT AOCTEAMDAMPS@CONUS.ARMY.MIL.

C. DAMO-ODM WILL PUBLISH ADDITIONAL GUIDANCE AND STRATEGIC COMMUNICATIONS AS NEEDED.

7. POINT OF CONTACT FOR THIS MESSAGE IS MAJ MELISSA L. MITRAVICH, 703-693-8986 (DSN 223-8986), MELISSA.L.MITRAVICH@US.ARMY.MIL OR AOCTEAMDAMPS@CONUS.ARMY.MIL.

8. EXPIRATION DATE OF THIS MESSAGE CANNOT BE DETERMINED.

ALARACT 223/2009 MANDATED USE OF DEPARTMENT OF THE ARMY MOBILIZATION PROCESSING SYSTEM - ACTIVE DUTY OPERATIONAL SUPPORT (ADOS) (DAMPS-A) FOR ALL ADOS-ACTIVE COMPONENT (AC) REQUESTS, DTG 102020Z AUG 09. This message provides guidance on the final portion of ADOS-AC to be processed through the DAMPS-A system. See the message for specifics.

R 102020Z AUG 09

FM PTC WASHINGTON DC//ALARACT//

TO ALARACT

ZEN/RMY/OU=ORGANIZATIONS/OU=ADDRESS LISTS/CN=AL ALARACT(UC) BT UNCLAS QQQQ
SUBJ: ALARACT 223/2009 - MANDATED USE OF DEPARTMENT OF THE ARMY MOBILIZATION PROCESSING SYSTEM - ACTIVE DUTY OPERATIONAL SUPPORT (ADOS UNCLASSIFIED// THIS MESSAGE HAS BEEN SENT BY THE PENTAGON TELECOMMUNICATIONS CENTER ON BEHALF OF DA WASHINGTON DC//DAPE-MP//

SUBJECT: MANDATED USE OF DEPARTMENT OF THE ARMY MOBILIZATION PROCESSING SYSTEM - ACTIVE DUTY OPERATIONAL SUPPORT (ADOS) (DAMPS-A) FOR ALL ADOS-ACTIVE COMPONENT (AC) REQUESTS

1. REFERENCES.

- A. MEMORANDUM, ASSISTANT SECRETARY OF THE ARMY, MANPOWER AND RESERVE AFFAIRS (ASA (M&RA)), 21 FEBRUARY 2008, SUBJECT: POLICY FOR MANAGEMENT OF RESERVE COMPONENT SOLDIERS ON ACTIVE DUTY FOR OPERATIONAL SUPPORT AND FULL-TIME NATIONAL GUARD DUTY FOR OPERATIONAL SUPPORT.
 - B. MEMORANDUM, ASSISTANT SECRETARY OF THE ARMY, MANPOWER AND RESERVE AFFAIRS (ASA(M&RA)), 25 JANUARY 2008, SUBJECT: POLICY UPDATE FOR RESERVE COMPONENT TCS/TDY ASSIGNMENTS IN EXCESS OF 180 DAYS.
 - C. ALARACT 101/2009 SIMPLIFIED PROCEDURES FOR PROCESSING CONTINGENCY ACTIVE DUTY FOR OPERATIONAL SUPPORT (CO-ADOS) REQUESTS.
 - D. ALARACT 189/2009 MANDATED USE OF DEPARTMENT OF THE ARMY MOBILIZATION PROCESSING SYSTEM - ADOS (DAMPS-A).
 - E. G-1 PERSONNEL POLICY GUIDANCE, 1 JULY 2009.
2. BACKGROUND. REF 1D (ALARACT 189/2009) PROVIDED GUIDANCE ON THE PROCESSING OF CO-ADOS REQUESTS IN THE DAMPS-A SYSTEM. THIS SUPPORTS THE ARMY'S MOVEMENT TOWARDS A PAPERLESS PROCESS. REF 1C (ALARACT 101/2009) PROVIDED GUIDANCE ON THE DAMPS-A TRAINING REQUIREMENTS AND RULES FOR AUTOMATED PACKET INITIATION AND PROCESSING TO BE IMPLEMENTED ARMY-WIDE.
3. PURPOSE. THIS MESSAGE PROVIDES GUIDANCE ON THE FINAL PORTION OF ADOS-AC TO BE PROCESSED THROUGH THE DAMPS-A SYSTEM.
4. MANDATORY USE OF DAMPS-A AND REQUIRED TRAINING/USAGE TIMELINES.
- A. HQDA (DAPE-MP) WILL BEGIN TO ACCEPT 10 USC 12301(D) ADOS REQUESTS FOR RESERVE COMPONENT SOLDIERS THROUGH DAMPS-A ON 10 AUGUST 2009.
 - B. HQDA WILL ONLY ACCEPT 10 USC 12301(D) ADOS REQUESTS FOR RESERVE COMPONENT SOLDIERS IN DAMPS-A AFTER 30 SEPTEMBER 2009. AFTER THIS DATE, NO PAPER FORMATS WILL BE USED.
 - C. ARMY COMMANDS (ACOMS), ARMY SERVICE COMPONENT COMMANDS (ASCCS), DIRECT REPORTING UNITS (DRUS), AND STATE NATIONAL GUARD HEADQUARTERS ARE REQUIRED TO COMPLETE, AND ENSURE THEIR SUBORDINATE UNITS COMPLETE, DAMPS-A TRAINING NLT 30 SEPTEMBER 2009.
5. REVISED/ADDITIONAL RULES FOR AUTOMATED PACKET PROCEDURES.
- A. SUBMISSIONS MUST BE A BY-NAME REQUEST FROM A FORCE REQUESTOR AND PACKETS MUST

BE INITIATED BY THE SOLDIER OR FORCE REQUESTOR (ENDORSED BY THE SOLDIER) AT LEAST 60 DAYS PRIOR TO START DATE.

B. DAMO-ODM WILL CONTROL THE ACCESS FOR ACOMS, ASCCS AND DRUS. COMMANDS WILL MANAGE ACCESS TO THE DAMPS-A SYSTEM AND WILL ESTABLISH INTERNAL POLICIES FOR PACKET SUBMISSION, REVIEW, AND/OR APPROVAL.

C. COMMANDS REQUIRING JAG CORPS PERSONNEL ARE DIRECTED TO COORDINATE WITH OTJAG PP&TO. OTJAG PP&TO WILL THEN PROCESS THE ACTIONS USING DAMPS-A.

D. COMMANDS REQUIRING CHAPLAINS ARE DIRECTED TO COORDINATE WITH OCCH. DACH-PER WILL THEN PROCESS THE ACTIONS USING DAMPS-A.

6. COORDINATING INSTRUCTIONS.

A. TEAM DAMPS (DAMO-ODM) WILL CONTINUE TO CONDUCT TRAINING ON THE DAMPS-A AUTOMATED SUBMISSION PROCESS. TRAINING WITH UNITS IS AVAILABLE UPON REQUEST.

B. TECHNICAL ISSUES WITH DAMPS-A CAN BE ADDRESSED TO THE DAMPS-A HELP DESK VIA EMAIL AT AOCTEAMDAMPS@CONUS.ARMY.MIL.

C. HQDA WILL PUBLISH ADDITIONAL GUIDANCE AND STRATEGIC COMMUNICATIONS AS NEEDED.

7. POINTS OF CONTACT FOR THIS MESSAGE ARE AS FOLLOW:

A. FOR OFFICER PERSONNEL MANAGEMENT RELATED QUESTIONS CONTACT HQDA, G-1, DAPEMPO-D, CW5 JOE NESTOR, 703-695-6674 (DSN 225-6614), JOE.NESTOR@CONUS.ARMY.MIL.

B. FOR ENLISTED PERSONNEL MANAGEMENT RELATED QUESTIONS CONTACT HQDA, G-1, DAPEMPE-IP, MSG STUART COUPE, 703-695-7971 (DSN 225-7971), STUART.T.COUBE@CONUS.ARMY.MIL.

C. FOR CHAPLAIN MANAGEMENT RELATED QUESTIONS CONTACT OCCH, DACH-PER, CHAPLAIN (LTC) TIMOTHY EGGLESTON, 703-601-1124 (DSN 329-1124), TIMOTHY.EGGLESTON@CONUS.ARMY.MIL.

D. FOR JAG PERSONNEL MANAGEMENT QUESTIONS CONTACT OTJAG, DAJA-PT, MAJ MICHAEL FRENCH, 703-588-6785 (DSN 425-6785), MICHAEL.JOHN.FRENCH@CONUS.ARMY.MIL.

E. FOR DAMPS-A SYSTEM RELATED QUESTIONS CONTACT MAJ MELISSA L. MITRAVICH, 703-693-8986 (DSN 223-8986), MELISSA.L.MITRAVICH@US.ARMY.MIL OR AOCTEAMDAMPS@CONUS.ARMY.MIL.

F. THIS MESSAGE EXPIRES ON 10 FEB 2010.