DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
111 SOUTH GEORGE MASON DRIVE
ARLINGTON, VA 22204-1382

NGB-ARP 22 August 2008

MEMORANDUM FOR MILITARY PERSONNEL MANAGEMENT OFFICERS OF ALL STATES, PUERTO RICO, GUAM, US VIRGIN ISLANDS, AND DISTRICT OF COLUMBIA

SUBJECT: Award of Retirement Point Credit for Professional Meeting Attendance

1. References.

a. Department of Defense Instruction 1215.07, Service Credit for Reserve Retirement, 1 March 2001.

b. National Guard Regulation 680-2, Automated Retirement Points Accounting System, 15 January 1989.

2. This memorandum re-states authority for the award of retirement point credit to Army National Guard Soldiers (ARNG) who attend military seminars, symposia, and similar assemblies either separately or in association with professional meetings.

3. Authority is granted to award inactive-duty training points to ARNG Soldiers who attend such events in a non-pay status. These points may be awarded as authorized by the enclosed policy which is based upon DODI 1215.07.

4. The meeting must be authorized for inactive-duty training retirement point credit prior to the performance of duty. Each Soldier's meeting attendance must be documented on DA Form 1380, Record of Individual Performance of Reserve Duty Training, or similar certificate. Soldiers will attend the meeting in appropriate military uniform. The meeting must be of at least four hours duration. It must present information of military importance, such that instruction received would enhance professional development and would broaden either qualification for duty or qualification of those personnel whose work the Soldier may supervise.

5. This memorandum does not constitute an endorsement of such meetings, membership in a professional association, or of association events.

6. The point of contact is LTC Craig Ekman, Chief, Personnel Division, at craig.ekman@us.army.mil, COMM (703) 607-7100, or DSN 327- 7100.

Encl
as

RICHARD R. GUZZETTA
Colonel, GS
G1, Army National Guard

Army National Guard Policy Concerning
Non-Pay Inactive-Duty Training Retirement Point Credit

1. Army National Guard Soldiers may receive inactive-duty training retirement point credit for their attendance at military seminars, symposia, and similar assemblies, either separately or in connection with professional meetings, as authorized by Department of Defense Instruction 1215.07, paragraph 6.4.2.6, and National Guard Regulation 680-2, paragraph 2-4 and table 2-5, rule 7.

2. Meeting attendance for retirement point credit must be authorized by the unit commander or the State Adjutant General prior to performance of the duty. Performance will be reported using DA Form 1380, Record of Individual Performance of Reserve Training Duty, or a similar certificate. The Soldier must register with a meeting monitor or provide the completed form to the unit of assignment for entry into official records.

3. Soldiers will attend the meeting in appropriate military uniform. The meeting must be of at least four hours duration. It must present information of military importance, such that instruction received would enhance professional development and would broaden either qualification for duty or qualification of those personnel whose work the Soldier may supervise.

4. Meeting attendance will not be in any paid status. Retirement points must not be awarded for meeting attendance under any other training provision; and no inactive-duty training retirement point credit may be earned for a day on which the Soldier performs active service, whether paid or unpaid. Only one retirement point per day of the meeting may be credited. Not more than 10 retirement points may be credited to a Soldier's retirement credit record under this provision from the sum of all such participation in professional organizations in any anniversary year.

Enclosure