

ARNG G1 Personnel Gateway – Process Package

<https://g1arng.army.pentagon.mil>

Dental Readiness from Alert Phase to Mob Station

Process: Obtaining dental readiness for ARNG Soldiers from alert phase to Mob Station

Dental Readiness from Alert Phase to Mob Station Process: Obtaining dental readiness for ARNG Soldiers from alert phase to Mob Station

Description

The Army National Guard Dental Readiness Process is an essential component of Unit health readiness. Appropriate dental readiness is a prerequisite for Soldiers and Units to qualify for mobilization. This process describes the specific steps an ARNG Soldier must take to become dentally ready from alert phase to Mob Station.

A Soldier must complete a dental exam and receive a dental classification as part of Soldier Readiness Processing (SRP). Soldiers who are classified as Class 1 or Class 2 continue processing. The SRP dentist provides a dental treatment plan detailing treatment requirements necessary to reach Class 2 for any Soldier that fails to meet the standards for mobilization and cannot receive treatment at the SRP. At the Mobilization Station, the Soldier completes a dental interview to confirm the dental classification. If they are Class 1 or 2, the Soldier continues Mobilization processing. The Army Dental Personnel determine if a Class 3 Soldier is fixable and whether the Soldier will be removed either for treatment or for retention evaluation.

Regulations and Supporting Resources

[AR 40-501, Standards of Medical Fitness](#)

[Department of the Army Personnel Policy Guidance for Overseas Contingency Operations](#)

[HA Policy 02-011, Policy on Standardization of Oral Health and Readiness Classifications](#)

HQDA EXORD 310-08, Reserve Component Demobilization Dental Reset (DDR)

Memorandum, Policy in Support of Establishing the Army Selected Reserve (SELRES) Dental Readiness System

Documents and Forms

[SF 603A, Medical Record – Dental – Continuation](#)

Related Processes

[Dental Readiness for Title 10/Title 32 ARNG Soldiers Process](#)

[Dental Readiness for Title 32/M-day Soldiers Process](#)

[Dental Readiness in Theater and DeMob Process](#)

Systems

Army Dental Digital Repository (ADDR) – Login

[Army Knowledge Online \(AKO\) Website – Login](#)

[Corporate Dental Application \(CDA\) Website – Login](#)

[Dental Classification System \(DENCLASS\) Website – Login](#)

[Medical Protection System \(MEDPROS\) Website – Login](#)

Points of Contact

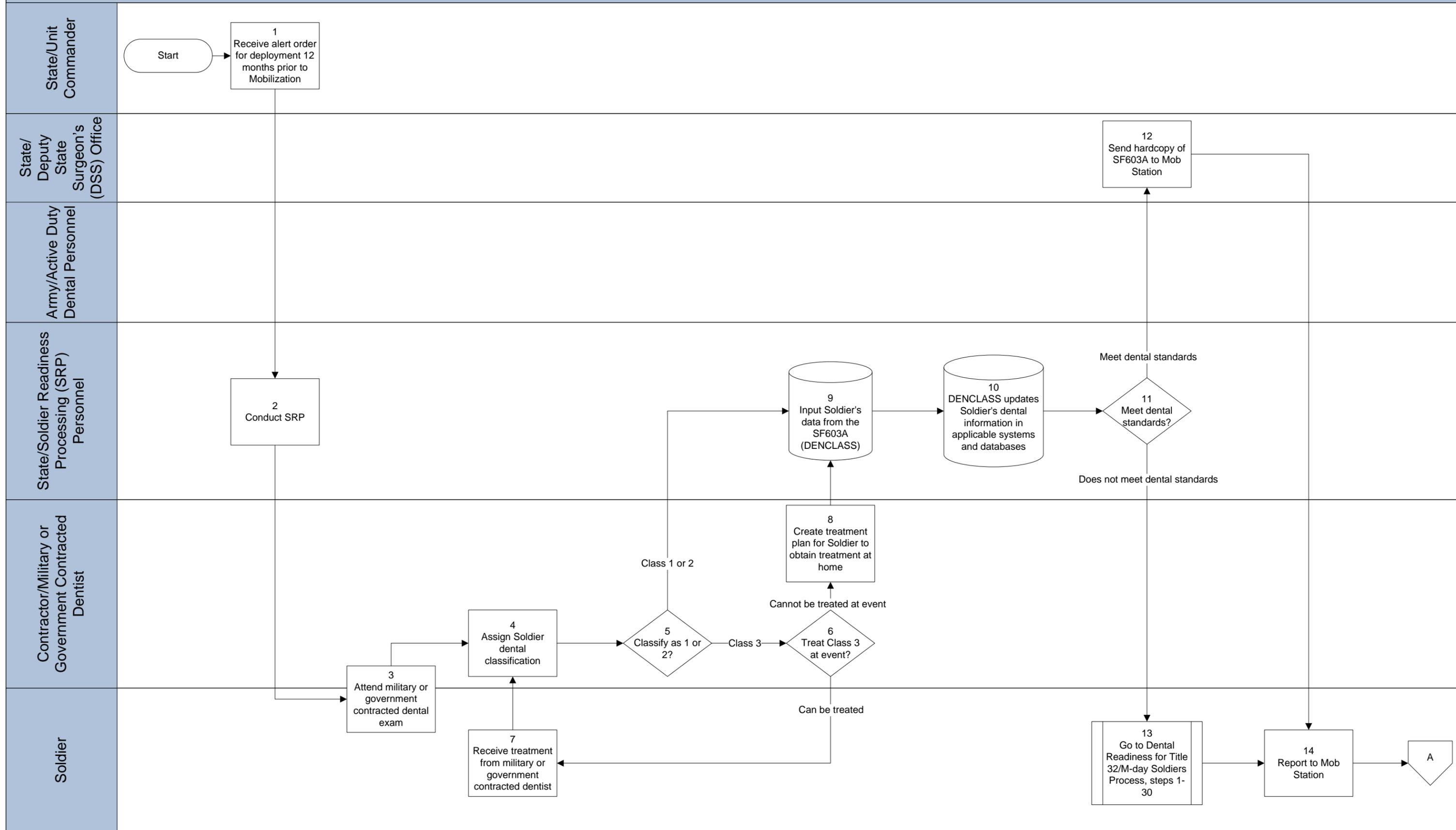
Division: Office of the Chief Surgeon (ARNG-CSG)

23 SEP 10

Dental Readiness from Alert Phase to Mob Station Process: Obtaining dental readiness for ARNG Soldiers from alert phase to Mob Station
 (Pg. 1 of 2)



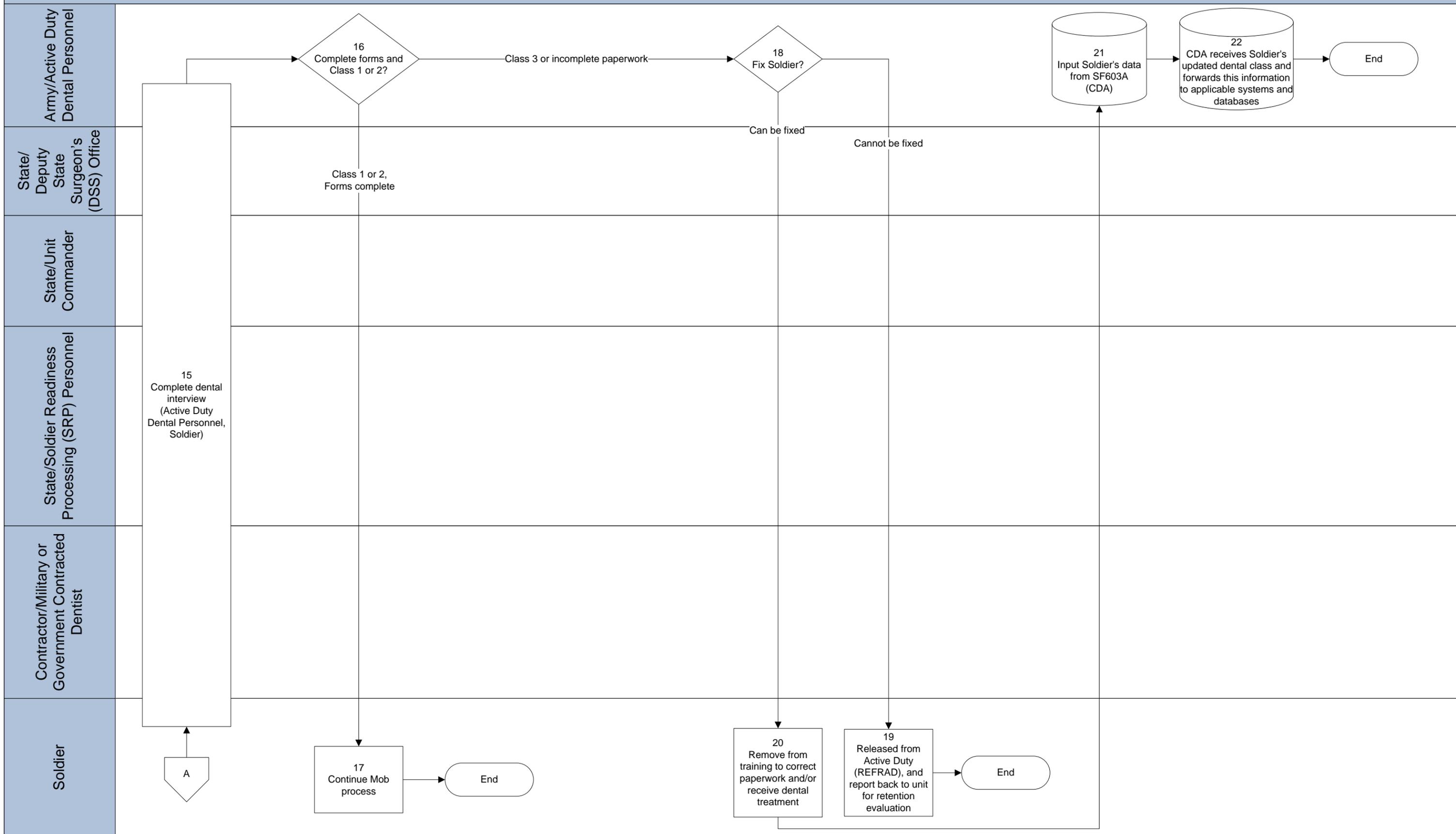
Note: The numbers on this process map are for reference purposes only and do not denote the sequence of the process



Dental Readiness from Alert Phase to Mob Station Process: Obtaining dental readiness for ARNG Soldiers from alert phase to Mob Station
 (Pg. 2 of 2)



Note: The numbers on this process map are for reference purposes only and do not denote the sequence of the process



Dental Readiness from Alert Phase to Mob Station Process: Obtaining dental readiness for ARNG Soldiers from alert phase to Mob Station

No.	Activity/Decision Point Name	Description	Regulations and Supporting Resources	Documents and Forms	Systems	Notes
1	Receive alert order for deployment 12 months prior to Mobilization	The Unit Commander receives an alert order stating that the Unit will be deployed in approximately 12 months.		Alert for Mobilization		
2	Conduct SRP	The Unit Commander works with State Soldier Readiness Processing (SRP) personnel to schedule SRP for the Unit.				
3	Attend military or government contracted dental exam	The Soldier and dentist complete SF603A or DD2813. These forms document the results of the dental exam. Either form is acceptable, however, use of the SF603A is preferred if the dentist has received training regarding appropriate form completion standards. For dentists who have not received appropriate training, the DD2813 may be used as a substitute. In some cases, a Soldier may attend and receive a dental exam prior to the SRP. If the Soldier attends the SRP with a completed SF603A or DD2813, this process may be skipped with the approval of the SRP Personnel. All other Soldiers must receive a dental exam.		DD Form 2813 SF 603A		

No.	Activity/Decision Point Name	Description	Regulations and Supporting Resources	Documents and Forms	Systems	Notes
4	Assign Soldier dental classification	<p>The military or government contracted dentist documents the exam results on the SF603A or DD2813 and assigns a dental classification. The classification standards determine a Soldier's deployability. A Soldier must reach a designation of at least Class 2 to be eligible for deployment. The classification standards are as follows:</p> <ul style="list-style-type: none"> -Class 1: Good oral health, not expected to require dental treatment within 12 months. -Class 2: Some oral conditions but do not expect conditions to need treatment within 12 months. -Class 3: Oral conditions that will result in dental emergencies if not treated within 12 months. -Class 4: Requires current examination to determine class; examination must be within 365 days of processing date. 		DD Form 2813 SF 603A		
5	Classify as 1 or 2?	The dentist must determine if the Soldier meets at least Class 2 standards in order to move forward to the Mob Station.				
6	Treat Class 3 at event?	The military or government contracted dentist determines if a Soldier with a Class 3 condition will be treated at the SRP. With approval, the Soldier will receive the necessary treatment to be brought up to Class 2 standards.				
7	Receive treatment from military or government contracted dentist	The Soldier receives additional treatment to correct Class 3 condition.				

No.	Activity/Decision Point Name	Description	Regulations and Supporting Resources	Documents and Forms	Systems	Notes
8	Create treatment plan for Soldier to obtain treatment at home	If the Class 3 condition cannot be treated at the SRP, then the dentist (with the approval of SRP personnel) will determine a treatment plan for the Soldier to carry out at home.				
9	Input Soldier's data from the SF603A or DD2813 into DENCLASS	The SRP personnel will input the data from either the SF603A or DD2813 into the DENCLASS system.		DD Form 2813 SF 603A	DENCLASS	
10	DENCLASS updates Soldier's dental information in applicable systems and databases	DENCLASS creates an electronic SF603A from the original SF603A or DD2813. DENCLASS updates Corporate Dental Application (CDA) with Soldier's classification. CDA simultaneously performs two functions: (1) updates Medical Protection System (MEDPROS) with class information, and (2) uploads the scanned SF603A and radiographs into Army Dental Digital Repository (ADDR). After receiving the information from CDA, MEDPROS forwards the information pertaining to dental class to Army Knowledge Online (AKO). AKO utilizes the Soldier's dental class information to update the Soldier's "My Medical" section. This alerts the Soldier of any changes in dental readiness status.		DD Form 2813 SF 603A	ADDR AKO CDA DENCLASS MEDPROS	
11	Meet dental standards?	SRP Personnel determine if the Soldier meets dental standards and is dentally ready as noted on the Soldier's SF603A.		SF 603A		
12	Send hardcopy of SF603A to Mob Station	The Deputy State Surgeon's (DSS) Office sends hardcopies of the Soldiers' SF603A to the Mob Station.		SF 603A		

No.	Activity/Decision Point Name	Description	Regulations and Supporting Resources	Documents and Forms	Systems	Notes
13	Go to Dental Readiness for Title 32/M-day Soldiers Process, steps 1-30	The Soldier should proceed to steps 1-30 of the Dental Readiness for Title 32/M-day Soldiers Process: Obtaining dental care as a Title 32/M-day Soldier, to obtain further dental treatment.	See Dental Readiness for Title 32/M-day Soldiers Process	See Dental Readiness for Title 32/M-day Soldiers Process	See Dental Readiness for Title 32/M-day Soldiers Process	
14	Report to Mob Station	The Soldier reports to the Mob Station to begin mobilization procedures.				
15	Complete dental interview (Active Duty Dental Personnel, Soldier)	At the Mob Station, the Soldier receives an interview from the Active Duty Dental Personnel to ensure dental readiness. The SF603A is referenced to vet this information.		SF 603A		
16	Complete forms and Class 1 or 2?	Active Duty Dental Personnel either confirms Soldier's current dental classification or assigns a new one based on completeness of SF603A and the interview the Soldier just received.		SF 603A		
17	Continue Mob process	The Soldier is dentally ready and continues with the Mob process.				
18	Fix Soldier?	As a Class 3, Soldier does not meet deployment standards, the Active Duty Dental Personnel must determine whether or not the Soldier can be fixed.				
19	Released from Active Duty (REFRAD), and report back to unit for retention evaluation	If the Soldier cannot be fixed, the Soldier is Released from Active Duty (REFRAD) and must return to the Unit. The Unit then initiates retention evaluation procedures.				
20	Remove from training to correct paperwork and/or receive dental treatment	If the Soldier can be fixed, training is ceased in order to receive dental treatment and/or fix paperwork.				
21	Input Soldier's data from SF603A (CDA)	The Active Duty Dental Personnel receives the updated SF603A and inputs the SF603A into Corporate Dental Application (CDA).		SF 603A	CDA	

No.	Activity/Decision Point Name	Description	Regulations and Supporting Resources	Documents and Forms	Systems	Notes
22	CDA receives Soldier's updated dental class and forwards this information to applicable systems and databases	CDA simultaneously performs two functions; (1) update MEDPROS with class information, and (2) uploads the scanned SF603A and radiographs into ADDR. After receiving the information from CDA, MEDPROS forwards the information pertaining to dental class to AKO. AKO utilizes the Soldier's dental class information to update the Soldier's "My Medical" section. This alerts the Soldier of any changes in dental readiness status.		DD Form 2813 SF 603A	ADDR AKO CDA MEDPROS	