

Retroactive Awards Process: Completing and submitting a request for a Retroactive Award (Army Achievement Medal (AAM) and above)

Description

This process provides information to the Soldier, Unit Personnel, and the State Awards Coordinator on the processing procedures for requesting Retroactive Awards and Decorations. Packets are sent to the Personnel Policy Division – Special Actions Branch (ARNG-HRH-A)/Awards Section for review and then sent to U.S. Army Human Resources Command (HRC) Awards Branch for final disposition. A Retroactive Award is any award request that is not processed within theater or any other request outside the time limitation in accordance with AR 600-8-22 (Military Awards), Paragraph 1-14 and 1-15. All requests must be submitted into official military channels within two years and/or cannot be presented within three years. The information found on the process only applies to the following Retroactive Awards:

- Army Achievement Medal (AAM)
- Army Commendation Medal (ARCOM)
- Air Medal (AM)
- Meritorious Service Medal (MSM)
- Purple Heart (PH)
- Bronze Star Medal (BSM)
- Soldier's Medal (SM)
- Distinguished Flying Cross (DFC)
- Legion of Merit (LOM)
- Silver Star (SS)
- Distinguished Service Medal (DSM)
- Distinguished Service Cross (DSC)
- Medal of Honor (MOH)

Regulations and Supporting Resources

[AR 600-8-22, Military Awards](#)

[ARNG-HRH Policy Memorandum 11-048, Revised Policy for Individual Retroactive Combat Award Recommendations](#)

Documents and Forms

[DA Form 2-1, Personnel Qualification Record](#)

[DA Form 638, Recommendation for Award](#)

[DD Form 149, Application for Correction of Military Record Under the Provisions of Title 10, U.S. Code, Section 1552](#)

DD Form 214, Certification of Release or Discharge From Active Duty

DD Form 215, Correction to DD Form 214, Certificate of Release or Discharge From Active Duty

[Enlisted Record Brief \(ERB\)](#)

[Officer Record Brief \(ORB\)](#)

Points of Contact

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