

# ARNG G1 Personnel Gateway – Process Package

<https://g1arng.army.pentagon.mil>

**Survivor Military ID Cards Issuing Process:** Receiving new military ID cards after the death of a Soldier for the surviving Family

## **Survivor Military ID Cards Issuing Process: Receiving new military ID cards after the death of a Soldier for the surviving Family**

### **Description**

Surviving dependents of deceased members Military ID Cards expire on the date of the member's death. The card must be renewed within 30 days of the member's death in order to continue to have access to the aforementioned privileges.

The Casualty Assistance Officer will make arrangements to receive a new card and will accompany the surviving dependents to the nearest Real-Time Automated Personnel Identification System (RAPIDS) site or other military installation authorized to issue ID cards. Surviving dependents should take the old ID card along with a copy of the DD Form 1300 to the issuing office. The old ID card may be used for identification until a card is obtained.

### **Regulations and Supporting Resources**

[A Survivor's Guide to Benefits – Taking Care of Our Families](#)

[AR 600-8-1, Army Casualty Program](#)

[Army Casualty Notification and Assistance Guide](#)

Casualty and Mortuary Affairs Operations Center (CMAOC) – Casualty Assistance Officer (CAO) Training Guide

### **Documents and Forms**

DD Form 1172, Application for Uniformed Services Identification DEERS Enrollment Card

[DD Form 1300, Report of Casualty](#)

### **Related Processes**

[Casualty Assistance Process](#)

### **Systems**

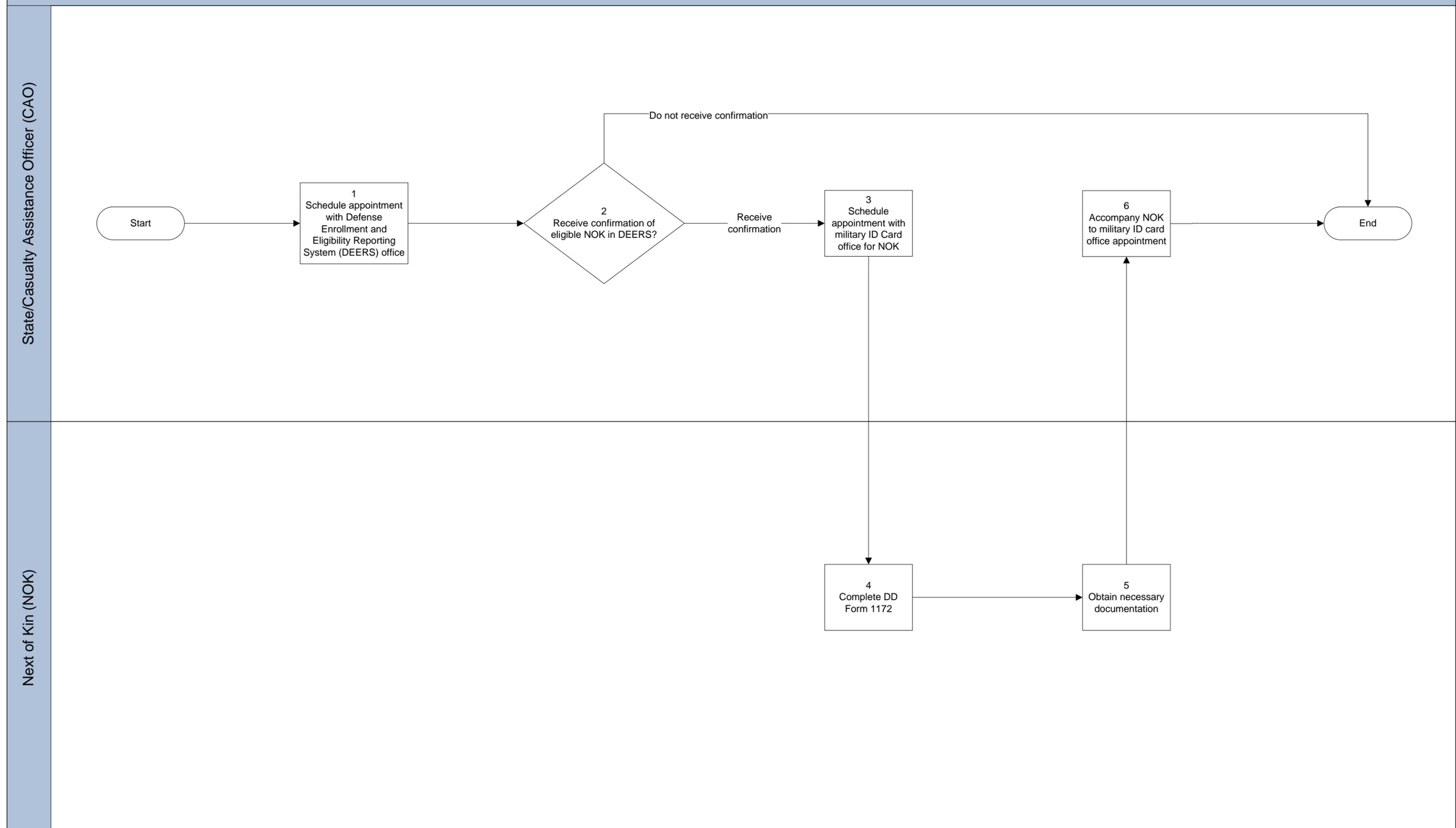
[Defense Enrollment Eligibility Reporting System \(DEERS\) Website – Login](#)

**Points of Contact**

**Division:** Soldier Family Support and Services Division (ARNG-HRF)

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Note: The numbers on this process map are for reference purposes only and do not denote the sequence of the process



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No.	Activity/Decision Point Name	Description	Regulations and Supporting Resources	Documents and Forms	Systems	Notes
1	Schedule appointment with Defense Enrollment and Eligibility Reporting System (DEERS) office	Casualty Assistance Officer (CAO) schedules appointment with DEERS office for eligible next of kin (NOK).				Eligible NOK includes: spouse, son, daughter, adopted children, and/or stepchildren.
2	Receive confirmation of eligible NOK in DEERS?	CAO receives confirmation from DEERS office of eligible NOK enrollment in DEERS.			DEERS	Eligible NOK includes: spouse, son, daughter, adopted children, and/or stepchildren.
3	Schedule appointment with military ID card office for NOK	CAO schedules an appointment for eligible NOK with local military ID card office.				Eligible NOK includes: spouse, son, daughter, adopted children, and/or stepchildren.
4	Complete DD Form 1172	Eligible NOK completes DD Form 1172 (Application for Uniformed Services Identification DEERS Enrollment Card) with assistance from CAO.		DD Form 1172	DEERS	Eligible NOK includes: spouse, son, daughter, adopted children, and/or stepchildren.
5	Obtain necessary documentation	Eligible NOK obtains necessary documentation to bring to appointment. Documentation includes: - DD Form 1172 (Application for Uniformed Services Identification DEERS Enrollment Card) - DD Form 1300 (Report of Casualty) or death certificate - Social security card for all dependents - Marriage certificate - Birth certificate for all dependents - Two forms of ID		DD Form 1172 DD Form 1300		Eligible NOK includes: spouse, son, daughter, adopted children, and/or stepchildren.

No.	Activity/Decision Point Name	Description	Regulations and Supporting Resources	Documents and Forms	Systems	Notes
6	Accompany NOK to military ID card office appointment	CAO accompanies eligible NOK to appointment with local military ID card office. CAO ensures NOK brings the following to the appointment: - DD Form 1172 (Application for Uniformed Services Identification DEERS Enrollment Card) - DD Form 1300 (Report of Casualty) or death certificate - Social security card for all dependents - Marriage certificate - Birth certificate for all dependents - Two forms of ID		DD Form 1172  DD Form 1300		Eligible NOK includes: spouse, son, daughter, adopted children, and/or stepchildren.