

(UNCLASSIFIED)

EXECUTIVE SUMMARY

(U)**Reserve Component- Soldier Medical Support Center (RC SMSC).** (U) (ARNG-HRP)
The ARNG G1 received an RC SMSC report card on the submission of the Medical Evaluation Board (MEB) packets to the SMSC at Pinellas Park from all 54 States and Territories. According to this report, large numbers of packets are being returned, due to incomplete documents and missing information. In an effort to minimize the return of packets, the ARNG G1 has directed all States/Territories to follow the example MEB packet on the G1 Gateway net, titled "Example MEB Packet for Submission to RC SMSC" provided by the RC SMSC. The RC SMSC will validate the MEB packet and notify the MEDCOM Medical Board Tracking Office of the adjudication. The MEDCOM Medical Board Tracking Office will assign a tracking number and the MEB packet will be forwarded to the Medical Treatment Facility (MTF) which can most expeditiously adjudicate the MEB packet. Enclosed is a list of the most common mistakes for which packets are returned or put on hold until corrected.

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RC SMSC MEB Packet Common Mistakes

1. Missing Medical Documentation/Diagnosis
2. Missing DA Form 7652 (PDES Commander's Performance & Functional Statement)
3. Missing the VA Rating Form
4. Missing Last Three Evaluations
5. Missing Current PQR or ORB or ERB
6. Missing Current LES
7. Missing Current RPAS
8. Missing Deployment or Training Orders
9. Missing Approved LOD for Condition the packet was submitted or Incomplete
10. Missing Developmental Counseling/Statement of Non-Availability
11. Missing Medical Documentation to Support Profile
12. DD Form 2807-1 (Not Signed by Physician)
13. Missing PHA or Incomplete information
14. Missing Unit & Alt Unit POC Name/Address/Contact Number
15. DA Form 7652 Needed Correction to Support DA Form 3349 (Physical Profile)
16. Missing Physical Examination
17. Missing Current DA Form 3349 (Physical Profile)
18. DA Form 4856 (Developmental Counseling) Sec III-A "NO" not observed)
19. Packets Sent in Error to the RC SMSC
20. Packets with excessive errors
21. Requiring Non Duty Related PEB
22. MRDP miscalculated
23. Soldiers not sent through the MMRB or MAR2