

## How to Apply for Non-Regular Retired Pay

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### Summary

Current members of the Army National Guard who are within one year of retired pay eligibility will receive assistance from the Retirement Services personnel within their State to apply for retired pay. The Soldier should contact their Unit personnel to schedule an appointment with either a Retirement Counselor at the Unit or State headquarters to fill out their Retired Pay Application, which can be downloaded from the [Human Resource Center \(HRC\) Website](#).

Non-Regular service retired pay is considered reduced compensation for reduced services. Military retired pay is not a pension or annuity, nor is it awarded as a vested interest or contractual right. Retired pay for length of service ranges from 40 percent to 100+ percent of basic pay. Retired pay for Non-Regular service, the complement to retired pay granted to regular and other members at the end of at least 20 years of active service, was authorized for members of the reserve component in 1949.

Eligible Soldiers should have reached the age of eligibility for retired pay, and completed 20 years of qualifying service. Certain persons should have completed additional service requirements and NOT be entitled to retired pay from an Armed Force or retainer pay from the Fleet Reserve or the Fleet Marine Corps Reserves.

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### Frequently Asked Questions

#### **Q. What documents are submitted to HRC in the Retirement Application Packet?**

A. The Retirement Application Packet consists of the following documents

- DD Form 108, Application for Retired Pay Benefits
- DD Form 2656, Data for Payment of Retired Personnel
- NGB Form 23B, Army National Guard Retirement Points History Statement
- SF 1199A, Direct Deposit Sign-Up Form
- Additional supporting documentation

Note: Some forms require supporting documents (i.e. DD Form 214 (Certificate of Release or Discharge from Active Duty) or DD Form 220 (Active Duty Report)).

#### **Q. Does a Soldier have to be 60 years of age to apply for Non-Regular retired pay?**

A. AR 600-8-7, Chapter 8, Section 9, states: “Reserve Soldiers ordinarily become eligible to receive retired pay at age 60. The National Defense Authorization Act (NDAA) of 2008 changed the retirement age for some reserve component Soldiers. The change authorizes a reduction of the retirement age in 90–day increments for each 90 cumulative days that the reserve component Soldier has served on active duty, after 28 January 2008, under authority of 10 USC 12301(d), or 12302, or 12304, and 32 USC 502(f), in any fiscal year (1 October through 30 September). Current law does not allow for an eligibility age reduction below age 50.”

**Q. What limitations are applicable to retired pay?**

A. There is a six-year statute of limitations of back pay. If a Retirement Application is filed more than six years after the Soldier’s 60th birthday, the Soldier will lose one day of eligibility for retired pay for each day of delay in applying. If the Soldier is granted an exception to extend beyond age 60, the retirement application must be filed within six years after the last approved extension expires.

**Q. Where can Soldiers request a Retirement Application?**

A. The Retirement Application is available for download at the [HRC Website](#).

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**Links**

- [Army Retirement Services Office \(RSO\) – Army G-1, Chief of Staff](#)  
This website provides information on benefits and entitlements to Soldiers and Families who are preparing for Retirement.
- [U.S. Army Human Resources Command \(HRC\)](#)  
This website provides information about the 20 Year Notification of Eligibility (NOE) Letter for Retirement, Reserve Component Survivor Benefit Plan (RCSBP), and Retired Pay Application.
- [Defense Finance and Accounting Service \(DFAS\) – Retiree and Annuitant Pay](#)  
This website provides information about planning for Retirement, Retirement Pay, annuities, and disability benefits.

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**References**

Regulations

- [AR 135-180, Qualifying Service for Retired Nonregular Service](#)
- [AR 600-8-7, Retirement Services Program](#)
- [Army National Guard Information Guide on Non-Regular Retirement](#)
- [NGR 600-100, Commissioned Officers – Federal Recognition and Related Personnel Actions](#)
- [NGR 600-101, Warrant Officers – Federal Recognition and Related Personnel Actions](#)

- [NGR 600-200, Enlisted Personnel Management](#)
- [NGR 680-2, Automated Retirement Points Accounting System](#)

#### Documents and Forms

- [AHRC Form 1259, Approximate Point Value for Retirement Benefits](#)
- AHRC Form 1459, Survivor Benefit Plan Information
- AHRC Form 4001, Important Information Concerning Your Retired Pay Application
- [DD Form 108, Application for Retired Pay Benefits](#)
- DD Form 214, Certificate of Release or Discharge from Active Duty
- [DD Form 2656, Data for Payment of Retired Personnel](#)
- [DD Form 2656-5, Reserve Component Survivor Benefit Plan \(RCSBP\) Election](#)
- [NGB Form 22, National Guard Report of Separation and Record of Service](#)
- NGB Form 23B, Army National Guard Retirement Points History Statement
- [SF 1199A, Direct Deposit Sign-Up Form](#)

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#### Points of Contact

- Human Resource Center of Excellence  
ATTN: AHRC-PDR-RCR  
1600 Spearhead Division Avenue  
DEPT 420  
Ft. Knox, KY 40122-5402
- [Retirement Services Office \(RSO\) Roster](#)

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